

The annual organizational meeting and regular monthly meeting of the Fox Township Board of Supervisors were held January 2, 2018 at 6:00 PM. Those present: Mike Keller, Dave Mattiuz and Randy Gradizzi, supervisors, Kathy Dowie, secretary-treasurer, Amy Cherry, newspaper reporter, Robin Singer, Jim Nissel, Rick Krishart, Terry Krishart, Robert Woelfel, Judy Woelfel, Cody Woelfel, and Tyrel Woelfel.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Mike Keller as temporary chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as temporary secretary. Motion carried.

Temporary Chairman Keller then called the meeting to order and continued with the business of the organizational meeting.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Mike Keller as chairman. Motion carried

A motion was made by Randy Gradizzi, seconded by Mike Keller to appoint Dave Mattiuz as vice-chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as secretary-treasurer. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set the treasurer's bond at \$500,000. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to appoint Randy Gradizzi as Roadmaster. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Jerry Zimmerman as Assistant Roadmaster. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint David Pontzer as legal counsel. Motion carried.

The Township will continue to hire an engineer as needed for projects after obtaining price quotes.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Kathy Dowie as chairman of the vacancy board. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Russ Braun and Jerry Olson to the Planning Commission. Motion carried. These terms will expire on 12/31/2020.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint the following to the various boards and authorities:

Planning Commission: Tyrel Woelfel and Anna Mae Short; terms will expire 12/31/21

Sewer Authority: Mike Kamandulis; term will expire 12/31/22

Recreation Board: Tom Young, term will expire 12/31/22

Zoning Hearing Board: Jim Nissel; term will expire 12/31/20

Toby Water Board: Mike Keller; term will expire 12/31/22

Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to select First Commonwealth, CNB, PLIGIT, Farmers and Northwest Banks as depositories for the Township. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish monthly meetings to be held the first Wednesday of the month at 6 PM at the Municipal Building. This motion was amended by Randy Gradizzi, seconded by Dave Mattiuz, to hold February's meeting at 3:30 PM, due to Dave having another commitment that evening. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Mike Keller as voting delegate to the Annual PSATS convention and the other supervisors and the Township secretary as other delegates to the convention. Motion carried. The convention will be held April 22-25 in Hershey.

A motion was made by Dave Mattiuz, seconded by Mike Keller to establish holidays for the employees as New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, First Day of Deer Season, Christmas Eve, Christmas Day, plus three personal days. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to establish overtime as anything over 40 hours earned weekly. Motion carried.

A motion was made by Mike Keller, seconded by Dave Mattiuz to set employee wages for this calendar year as per the Budget meeting with a 25¢ per hour increase for all employees. Stackpole-Hall/PHEAA students will remain at \$8.00 per hour as per Stackpole-Hall. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to set vacation as established within the personnel policy. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to set the mileage reimbursement rate equal to that set by the IRS at \$0.545 per mile. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Rob Singer as Sewage Enforcement Officer. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Russ Braun as Assistant Sewage Enforcement Officer. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Rob Singer as Building Code Official. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish on-lot sewage application fees at \$225 for new systems and \$185 for repairs. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish equipment rental fees for emergency situations at: Grader \$65/hr. Backhoe \$55/hr. Large trucks \$55/hr. Small trucks \$45/hr. Street Sweeper \$70/hr., Front-end Loader \$65/hr. skid steer \$45/ hr. excavator \$55/hr. and Emergency Vehicles \$65/hr. All rentals must be with a Township operator. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as administrator of the pension plan. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to appoint Randy Gradizzi as open records officer. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish the St. Marys Daily Press as the newspaper of general circulation for all required public notices. Motion carried.

With no other business to be addressed at the organizational meeting, a motion was made by Dave Mattiuz, seconded by Randy Gradizzi to adjourn this portion of the meeting at 6:13 PM and move on to the business of the regular monthly meeting.

Chairman Keller began the agenda of the regular monthly meeting by acknowledging the visitors. Rick Krishart asked the Board what their goals for the New Year were, to which Mike Keller responded, "To continue to serve the people of Fox Township." There were no other visitor comments.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to approve the minutes from the regular monthly meeting of December 6, 2017. Motion carried.

CORRESPONDENCE

Landfill inspection report dated 11/22 /2017 was received and is available for review.

Notice was received that Greentree Landfill has submitted application for a NPDES permit renewal.

Copy of the completed audit of the Fox Township Liquid Fuels Fund for years 2013 – 2016 has been received and is available for review.

UNFINISHED BUSINESS

There was no unfinished business to address.

NEW BUSINESS

A request was submitted to have a streetlight placed at the Ridge Road and Brandy Camp Road intersection. This was tabled until the Board can look at the site.

The following subdivisions have been reviewed by the Fox Township Planning Commission and recommended for approval:

- i) Henry Snyder is subdividing a 4.116-acre lot from his property located along Limestone Run Road for re-financing purposes. This lot contains his existing home served by on-lot sewage and public water. The residual lot contains 44.534 acres. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this subdivision as presented. Motion carried.
- ii) John and Mary Fritz are subdividing their property located along Cuneo Road. Lot 1 (0.192 acres) and Lot 2 (0.076 acres) will both be conveyed to their granddaughter Adreanna Sarnoski and Matthew Lilley, to be used as lot extensions to their property which contains an existing home, served by on-lot sewage and public water. The residual lot contains 40.554 acres. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this subdivision as presented. Motion carried.
- iii) James Nissel is subdividing his property located along West Theresa Road. Lot 1 (0.287 acres) will be conveyed to Daniel and Mary Jacob. Lot 2 (0.171 acres) will be conveyed to Richard and Waneta Fiscus. Both are lot extensions to properties containing existing homes, served by on-lot sewage and public water. The residual parcel contains 37.916 acres. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this subdivision as presented. Motion carried.

The following submitted an application for use of the Community Building: Robert Young, "St. Marys Pounders" softball team, Sundays Jan. – March 5 PM – 7 PM. A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to approve this application. Motion carried.

The following bills were submitted for approval for payment:

From the General Fund, check #26991 thru check #27007 in the amount of \$44,098.37

From the Landfill Fund, check #1829 thru check #1830 in the amount of \$12,103.50

From the Fire Protection Fund, check #1598 thru check #1602 in the amount of \$1,405.70

From the Toby Water account, check #1041 thru check #1046 in the amount of \$4,274.82

From the State Fund, check #3173 thru check #3174 in the amount of \$10,107.73

For a TOTAL of \$71,990.12

A motion was made by Dave Mattiuz, seconded by Mike Keller to approve the bills as present. Motion carried with Keller and Mattiuz in favor. Randy Gradizzi was in favor of the motion but abstained from check #26995 and 1046 to St. Marys Water, as he sits on the Board.

With no further business to discuss, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to adjourn this meeting at 6:26 PM. Motion carried.

The next meeting will be held February 7, 2018 at 3:30 PM at the Municipal building.