

The annual organizational meeting and regular monthly meeting of the Fox Township Board of Supervisors were held January 6, 2020 at 6:00 PM. Those present: Matt Pontzer, Dave Mattiuz and Randy Gradizzi, supervisors, Kathy Dowie, secretary-treasurer, Amy Cherry, newspaper reporter, Robin Singer, Jim Nissel, Judy Woelfel, Cody Woelfel, Tyrel Woelfel, Rob Woelfel, Terry Krishart and Justin Krishart.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint Dave Mattiuz as temporary chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint Kathy Dowie as temporary secretary. Motion carried.

Temporary Chairman Mattiuz then called the meeting to order and continued with the business of the organizational meeting.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint Dave Mattiuz as chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Matt Pontzer as vice-chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint Kathy Dowie as secretary-treasurer. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to set the treasurer's bond at \$500,000. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to appoint Randy Gradizzi as Roadmaster. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint John Penn as Assistant Roadmaster. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint John Thomas as legal counsel. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer, to continue to hire an engineer as needed for projects after obtaining price quotes. Motion carried.

A motion was made by Dave Randy Gradizzi, seconded by Matt Pontzer to appoint Kathy Dowie as chairman of the vacancy board. Motion carried.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to appoint Gerald Huff and Sis Klaiber to the Planning Commission. Motion carried. These terms will expire on 12/31/2023.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to appoint Rudy Pollino to the Sewer Authority. Motion carried. This terms will expire on 12/31/2024.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to appoint Rob Singer and Terry Krishart to the Recreation board. Motion carried. These terms will expire on 12/31/2024.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to appoint Marty Crowe to fill the new term (expires 12/31/22) and Mark Quagliani to fill the unexpired term (expires 12/31/2021) on the Zoning Hearing Board. Motion carried.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to appoint Irene Coder to the Toby Water Board. Motion carried. This term will expire on 12/31/2024.

A motion was made by Matt Pontzer, seconded by Randy Gradizzi to select First Commonwealth, CNB, PLIGIT, Farmers and Northwest Banks as depositories for the Township. Motion carried.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to establish monthly meetings to be held the first Wednesday of the month at 6 PM at the Municipal Building. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to appoint Randy Gradizzi as voting delegate to the Annual PSATS convention and the other supervisors and the Township secretary as other delegates to the convention. Motion carried. The convention will be held May 3-6 in Hershey.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to establish holidays for the employees as New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, plus four personal days. The First Day of Deer Season was changed to a Personal Day due to the Game Commission's changes to the start of deer season. Motion carried.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to establish overtime as anything over 40 hours earned weekly. Motion carried.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to set employee wages for this calendar year as per the Budget meeting with a 32¢ per hour increase for all employees, excluding the seasonal positions. Stackpole-Hall/PHEAA students will increase to \$10.00 per hour as per Stackpole-Hall. Motion carried.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to set vacation as established within the personnel policy. Motion carried.

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to set the mileage reimbursement rate equal to that set by the IRS at \$0.575 per mile. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Russ Braun as Sewage Enforcement Officer. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to appoint Jim Wischuck as Assistant Sewage Enforcement Officer. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to appoint Robin Singer as Building Code Official. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set Sewage Application Fees at \$50 more than the fee charged by the SEO. For 2020, this equates to new systems \$600 and repairs \$300. Motion carried.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to establish equipment rental fees for emergency situations at: Grader \$65/hr. Backhoe \$55/hr. Large trucks \$55/hr. Small trucks \$45/hr. Street Sweeper \$70/hr., Front-end Loader \$65/hr. skid steer \$45/ hr. excavator \$55/hr. and Emergency Vehicles \$65/hr. All rentals must be with a Township operator. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as administrator of the pension plan. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to appoint Randy Gradizzi as open records officer. Motion carried.

A motion was made by Dave Mattiuz, seconded by Matt Pontzer to establish the St. Marys Daily Press as the newspaper of general circulation for all required public notices. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as delegate to the Elk County Tax Collection Committee. Motion carried.

With no other business to be addressed at the organizational meeting, Chairman Mattiuz continued with the business of the regular monthly meeting and began with the opening of sealed bids.

There were no bids received for the purchase of the 2002 Peterbuilt truck. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to re-bid this item with opening of the bids in March. Motion carried.

Sealed bids for the purchase of limestone were then opened with results were as follows:

Company	2A Limestone 2,000 ton	1B Limestone 4,000 Ton
New Enterprise	\$23.35 / ton	\$27.35 / ton
Bucktail Excavators	\$17.95 / ton	\$24.10 / ton
JM Delullo Stone Sales	\$19.15 / ton	\$25.90 / ton

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to award the bid to Bucktail Excavators, the lowest bidder. Motion carried.

Chairman Mattiuz continued the meeting by acknowledging the visitors. There were no visitor comments.

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to approve the minutes from the regular monthly meeting of December 4, 2019. Motion carried.

CORRESPONDENCE

Landfill inspection report dated 12/4/19 was received and is available for review.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

A motion was made by Randy Gradizzi, seconded by Matt Pontzer to advertise for bids for paving projects (Chicken Hill, Cuneo Road and the Fox Township portion of Kemmer Road). Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to advertise for bids for mowing the park facilities. Motion carried. This does not include the SinterFire field this year, as that lease has been terminated. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to advertise for bids to construct 3 pavilions at the community park, with a completion date of June 1st. Motion carried.

Dan Coudreit submitted an application to renew his junkyard licenses for 1388 Million Dollar Hwy. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this application. Motion carried.

St. Leo's sport Association has requested the use of the Community Building for basketball practice, whenever it is available. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this request. Motion carried.

The following bills were submitted for approval for payment:

- From the General Fund, check #27946 thru check #27979 in the amount of \$37,044.40
- From the Landfill Fund, check #1949 thru check #1954 in the amount of \$99,949.88
- From the Toby Water account, check #1213 thru check #1218 in the amount of \$4,832.62
- For a TOTAL of \$141,826.90

A motion was made by Matt Pontzer, seconded by Dave Mattiuz to approve the bills as presented. Motion carried with Pontzer and Mattiuz in favor. Randy Gradizzi was in favor of the motion but abstained from check #27950 and #1217 to St. Marys Water, as he sits on the Board.

OTHER BUSINESS

Randy Gradizzi stated that he had a non-resident request to bring his garbage to the Township Building and was willing to pay to do so. The person lives just across the Township line on Boone Mt. Road and said that he could not find a garbage collector to pick it up. The Board agreed that the garbage service is for residents only. It was also noted that the person could take their garbage directly to the landfill if desired.

With no further business to discuss, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to adjourn this meeting at 6:30 PM. Motion carried.

The next meeting will be held February 5, 2020 at 6 PM at the Municipal Building.