

The annual organizational meeting and regular monthly meeting of the Fox Township Board of Supervisors were held January 7, 2019 at 6:00 PM. Those present: Mike Keller, Dave Mattiuz and Randy Gradizzi, supervisors, Kathy Dowie, secretary-treasurer, Amy Cherry, newspaper reporter, Robin Singer, Rick Krishart, Judy Woelfel, rob Woelfel, Terry Krishart, Jim Nissel and Mike Kamandulis.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Mike Keller as temporary chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as temporary secretary. Motion carried.

Temporary Chairman Keller then called the meeting to order and continued with the business of the organizational meeting.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Mike Keller as chairman. Motion carried

A motion was made by Randy Gradizzi, seconded by Mike Keller to appoint Dave Mattiuz as vice-chairman. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as secretary-treasurer. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set the treasurer's bond at \$500,000. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to appoint Randy Gradizzi as Roadmaster. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint John Penn as Assistant Roadmaster. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint John Thomas as legal counsel. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to continue to hire an engineer as needed for projects after obtaining price quotes. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Kathy Dowie as chairman of the vacancy board. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Larry Johnson, Debbie Straub and Rachel Wolfel to the Planning Commission. Motion carried. These terms will expire on 12/31/2022.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Russ Braun and Ken Huey to the Sewer Authority. Motion carried. These terms will expire on 12/31/2023.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to appoint Alicia Herbstritt to the Recreation board. Motion carried. This terms will expire on 12/31/2023.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Matt Pontzer to the Zoning Hearing Board. Motion carried. This terms will expire on 12/31/2021.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Joe Largey to the Toby Water Board. Motion carried. This term will expire on 12/31/2023.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to select First Commonwealth, CNB, PLIGIT, Farmers and Northwest Banks as depositories for the Township. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish monthly meetings to be held the first Wednesday of the month at 6 PM at the Municipal Building. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Mike Keller as voting delegate to the Annual PSATS convention and the other supervisors and the Township secretary as other delegates to the convention. Motion carried. The convention will be held April 14-17 in Hershey.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish holidays for the employees as New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, First Day of Deer Season, Christmas Eve, Christmas Day, plus three personal days. Motion carried.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to establish overtime as anything over 40 hours earned weekly. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set employee wages for this calendar year as per the Budget meeting with a 25¢ per hour increase for all employees. Stackpole-Hall/PHEAA students will increase to \$10.00 per hour as per Stackpole-Hall. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set vacation as established within the personnel policy. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to set the mileage reimbursement rate equal to that set by the IRS at \$0.58 per mile. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Rob Singer as Building Code Official. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish equipment rental fees for emergency situations at: Grader \$65/hr. Backhoe \$55/hr. Large trucks \$55/hr. Small trucks \$45/hr. Street Sweeper \$70/hr., Front-end Loader \$65/hr. skid steer \$45/ hr. excavator \$55/hr. and Emergency Vehicles \$65/hr. All rentals must be with a Township operator. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Kathy Dowie as administrator of the pension plan. Motion carried.

A motion was made by Dave Mattiuz, seconded by Mike Keller to appoint Randy Gradizzi as open records officer. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to establish the St. Marys Daily Press as the newspaper of general circulation for all required public notices. Motion carried.

With no other business to be addressed at the organizational meeting, a motion was made by Dave Mattiuz, seconded by Randy Gradizzi to adjourn this portion of the meeting at 6:12 PM and move on to the business of the regular monthly meeting.

Chairman Keller began the agenda of the regular monthly meeting by opening sealed bids for the purchase of 2A limestone. Bid results were as follows:

Company	2A Limestone Price / Ton
Bucktail Excavators	\$ 17.94
JM Delullo Stone Sales	\$ 19.25
Hanson Aggregates	\$ 21.75
GO Hawbaker	\$ 24.30

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to award the bid to Bucktail Excavators, the lowest bidder. Motion carried.

Chairman Keller continued the meeting by acknowledging the visitors. Mason Catalone was present to discuss the Airport Authority. He stated that Fox Township has the ability to appoint a representative to the St. Marys Airport Authority. The Township was given a seat on the authority, and accepted such by Fox Township Ordinance 94-1. Mason presented the Board with copies of these documents. Mason further explained that the Authority has a seat for a Fox Township appointee and that JJ Catalone, a Fox Township resident, was willing to serve on the Airport Authority. Members of the Board recalled that the last person to represent Fox Township on this authority was Tom Bauer. Once he resigned, there was no one else interested in serving. The Board will contact the Airport Authority and see what they need to do. There were no other visitor comments.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to approve the minutes from the regular monthly meeting of December 5, 2018. Motion carried.

CORRESPONDENCE

Notice was received that Advanced Disposal Greentree Landfill’s solid waste permit has been renewed for an additional ten years.

Landfill inspection report dated 12/12/18 was received and is available for review.

UNFINISHED BUSINESS

Mike Keller announced that an executive session was held on December 19, 2018 to discuss personnel issues.

The Rec. Board submitted a suggestion for rental fees of park facilities for the last meeting. Dave Mattiuz has since offered another suggestion for rental fees of the various park facilities. The other supervisors have reviewed Dave’s proposal, but the Rec Board has not. A motion was made by Dave Mattiuz, seconded by Randy Gradizzi to approve the rental fee schedule as presented by Dave Mattiuz, pending the Rec Board approval. Motion carried.

NEW BUSINESS

Applications have been submitted for the following junkyard licenses:
 Tom Kronenwetter, 131 Linwood Avenue
 Elk County Recycling Inc, 1384 Million Dollar Hwy.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve these applications. Motion carried.

As suggested by the Rec Board, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz to advertise for price quotes for lawn mowing at the Fox Township Parks. Motion carried.

As suggested by the Rec Board, a motion was made by Dave Mattiuz, seconded by Randy Gradizzi to advertise for two Summer Park Directors. Motion carried.

The following bills have been submitted for approval for payment:

From the General Fund, check #27436 thru check #27474 in the amount of \$58,238.53

From the Landfill Fund, check #1882 thru check#1886 in the amount of \$40,931.25

From the Toby Water account, check #1132 thru check #1139 in the amount of \$5,615.38

For a TOTAL of \$104,785.16

A motion was made by Dave Mattiuz, seconded by Mike Keller to approve the bills as present. Motion carried with Keller and Mattiuz in favor. Randy Gradizzi was in favor of the motion but abstained from check #27466 and 1137 to St. Marys Water, as he sits on the Board.

OTHER BUSINESS

A motion was made by Dave Mattiuz, seconded by Mike Keller to have the solicitor review and offer any comments on the personnel policy. Motion carried.

With no further business to discuss, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to adjourn this meeting at 6:26 PM. Motion carried.

The next meeting will be held February 6, 2019 at 6:00 PM at the Municipal building.