

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 12/9/15 @ 6:00 p.m.

Those Members Present: Cheryl Ruffner, Carole Harshbarger, Mike Kamandulis, Rudy Pollino and Jerry Zimmerman, Jr. Others Attending: Jason Fralick, HRG Engineering, Chad Shields, Plant Operator, Juli A. H. Schlimm, Authority Clerk. Visitors: Dave Mattiuz, Township Supervisor.

The Meeting Minutes of 11/18/15 were approved as written and were previously distributed as moved by Mike Kamandulis, seconded by Carole Harshbarger, motion carried.

Jason presented his report for the evening. Jason told members there was activity on the Dollar General Store project. The developer did resubmit a plan on 11/23/15 to address HRG's previous comments. Jason issued a review letter on 11/25/15 and then as of yesterday they have obtained the highway occupancy permit from PennDOT for the line across the road. Jason said the project is now ready for approval contingent upon having all the other approvals and permits that are required at the Township level and from any other entities. From an Authority standpoint their review is now complete and approved to go.

There has been no change of status on the REBCO project. There has been nothing further on this.

Blue Sky – Black Earth the Mowrey Krise Road Subdivision the developer was notified by DEP that an exemption will not be granted. A Sewage Planning Module must be completed for this project. To date there hasn't been any additional plans or information to the proposed project. Jason added, this was anticipated as when DEP approved the REBCO Project stating that any others in addition to original connections planned for would have to go through further planning.

The Vet Project has the same status as last month.

There has been nothing further from George Heigel on his request from last month. Mr. Heigel is the owner of the former Kersey Carwash.

Cheryl asked Jason a question from when the NOV occurred. Jason at the time had mentioned the disinfection system. There was discussion that the chlorine gas system is manually controlled. A flow pacing system had been specifically mentioned. Chad said it's designed for it. Jason agreed. Chad said it has never worked from day one. Cheryl asked if this is something that should be looked into? Jason said he didn't feel it was the equipment. He felt it may be a programming issue. Chad added, the effluent meter isn't the same one that was installed initially. Again Jason agreed this is so. Jason said it is worthwhile looking into as you may be able to get the existing one that is there to work with the equipment we already have. The volume of chlorine used is low. Chad said 1.5 lbs. per day. Jason asked Chad if it was a calibration issue? Chad said he thought so. Jason said he thinks it was affected by the low flows. The equipment just wasn't able to be turned down low enough. Jason felt this can be looked into for tighter control.

Jason said he doesn't know that this would have done anything preventative if it were working before. Cheryl said that is what she was thinking and wondering. Jason said it would allow being more efficient with the chlorine dosage. If larger we would want to but our flows are fairly small during dry weather.

Cheryl asked when REBCO applied for their State Module it is four hundred (400) gallons per day per EDU. FTSA is one hundred eighty (180) gallons per EDU within our system. Cheryl used Wal-Mart as an example of what the Authority had done in the past. Cheryl asked Jason if we should be going by the state figure or our own? Jason said there are two separate issues. Jason asked what their design flow is on their module? The figure is \$1,850 gallons per day. Jason said our EDU basis @ 180 gals. per day would equal ten and a tenth (10.2) EDU. So it would be \$25,000. It is based off of the figure in the State Planning Module.

Cheryl said they also have a water usage history documenting what they have used. Juli shared the summary of use which averaged 5.6 or 6 EDU.

Juli said she reviewed Wal-mart's file for a comparison. FTSA based their tap fee off of the one hundred eighty (180) gals. per day at the figure in the State Planning Module as well. This has been past practice of what has been done.

Their monthly bill would be based off of the actual usage of the 6 EDU. Currently the business/non-residential rate is @ sixty dollars (\$60) per EDU or \$360 month or \$4,320 annually.

Juli said after the Red Fern Project the Authority decided there would be no reimbursement from the State Module figure verses actual use within the first year.

Jason asked if the sewer line was being built as they anticipate an expansion and the possibility of adding more employees. Cheryl said yes that figure is based upon expansion.

McDermott Welding was discussed as being at one (1) EDU or the \$2,575 to include their inspection. They are at one hundred ninety two (192) gallons per day.

We were contacted yesterday again by Pete Bauer in reference to the future connection for his son at the end of the line on Chicken Hill. Mr. Bauer thinks the end of the line is covered up by a paved driveway. He wanted to know what the Authority would do about it if this is so. There hasn't been a time frame named for this project other than it may be a few years. Jerry said to inform Bauer's we will address this at the time of the project. If the end of the line is paved over it would be within the FTSA's right-of-way so we have the right to dig it up. Members discussed we would not be responsible for restoration as it is our right-of-way. Jerry said this has to be checked by camera or verify with a metal detector but we must be sure of what exists. Members asked for what property? Juli said it had been Dallsen then his grandson Catalone. She thinks it was just sold within this past month. Jerry suggested this be addressed

Pete Bauer's Request Continued:

when Bauer's pay their tap on fee. Chad said according to the print it's on the edge of Township Road. Jerry said that road has never been widened. The board discussion was that the Bauer's have to get to that point and he will have to go under the road and do a line extension like Jeff Lavella had to do. He may even need a grinder which would be at his cost.

The clarifier cover installation was discussed. The heat and temperature changes created by the cover were discussed. Covering it has taken all the air out now it may get too hot. The cover may have to set up higher per Chad. Jerry asked if it could be vented in some way? Chad said it is a radiant heater. It could burn the fiberglass on the sides. Jerry suggested some type of vent that opens and closes with the temperature change. Jason said the purpose is to keep it heated at the coldest times. Cheryl suggested monitoring the temperature difference. Measure the inside and outside temperatures. Cheryl asked if the type of heat could be changed? Jason suggested using heat tape on the inside of the cover. Cheryl said it was discussed about having Melvin build a box for around it which would raise it. Cheryl again suggested monitoring the temperatures to see what exactly we are dealing with. Jerry questioned how much gas comes off of it? Jason said it wouldn't be much because it is already treated. Rudy said with it being covered the water is circulating so it is probably okay. Chad's concern is that it may over heat with the radiant heater. When grease gets on it melting and boiling occurs per Chad. Chad felt if it were up higher the air flow circulating might make the difference. If it rains or snows the cover makes noises every time it hits it. Cheryl asked at what temperature did it freeze last winter? It was below zero temps. Cheryl said you could cover it if it was below zero again as you can walk on it. Cheryl said if the cover is raised place a food thermometer in it to check the temperatures. Jason wanted pictures for reporting to DEP. Cheryl will provide the pictures to Jason. Cheryl said Melvin Dinsmore Welding did an excellent job in building this. It was built, coated, painted. Jason asked if we got the Act #13 money toward this project? Cheryl said we were awarded the grant we haven't gotten the five thousand dollars (\$5,000) yet.

ASI Testing results and also for GKN and Elco Sintered were received and reviewed. The October Discharge Monitor Report was presented.

New policies were received today from St. Mary's Insurance Agency. There is a 1.6% increase.

The electric rates were quoted within an email dated 11/23/15 @ \$.06 per kilowatt with Integrity Energy. This contract is for a two (2) year period.

The list of BILLS TO BE APPROVED for payment were presented for review and were approved to be paid with Check #1212 through Check #1235 in the amount of \$65,419.83. This included our PennVEST loan, monthly hospitalization coverage, three (3) payrolls, payroll taxes, pumping

BILLS continued:

of lift stations for maintenance and our annual fuel bill to the Township and other routine bills. Bills were approved as moved by Jerry Zimmerman, Jr., seconded by Mike Kamandulis, motion carried.

A PedFed updated was given on our investments.

Overtime for the employees was noted for the month.

Solicitor Devittorio's November Fee Statement received on 12/1/15 was billed out as follows for reimbursement: REBCO @ \$1,590, Black Earth and Dollar General both @ \$15/each.

Seminar information was routinely provided to the operators.

The Bills-In-Arrears Report for the last billing cycle (10/24/15) with the due date of 11/8/15 was presented.

At our last meeting we had discussed that St. Mary's Water Authority had their pension plan with the PA Municipal Retirement Plan. Chad and members had commented that within a municipal plan the state matches the local contributions like is done for the Township and City of St. Mary's. Juli had talked to Brenda Wright at St. Mary's Water. Brenda explained that yes their plan is with the PA Municipal Retirement but because they are an Authority like us they are not eligible for matching funds. They may participate but no matching funds apply. This is only for Township's. Brenda said they are satisfied with the service that the PA Municipal Retirement program provides but there is no additional financial gain from it. Juli did print off information from their web site and provided it to the operators. Ours is presently with Prudential and has been since it was originated in 2000. The Township also invests with them. The investment rates are to be compared. Each individual chooses how they'd like to invest more aggressively or moderately age dependent. PA Municipal Retirement also has a web site. Cheryl said the Prudential investments are our own and if we choose to move it we can. Employees can manage these on our own. The Authority just contributes annually.

In tonight's Executive Session it was discussed that the board wishes to meet on January 13, 2016 at 5:30 p.m. starting again in an Executive Session to discuss personnel matters followed by our annual Re-organizational meeting. Members asked Cheryl to talk to those members not present tonight to inform them of proposed budget items relating to personnel prior to our next meeting. She agreed to share the proposed budget information with them.

As there was no other business to be discussed the meeting adjourned @ 6:40 p.m. as was moved by Cheryl Ruffner, seconded by Carole Harshbarger, motion carried.

