

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
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**MEMBERS PRESENT:** Russ Braun, Carole Harshbarger, Ken Huey, Michael Kamandulis, John (Pat) Minard, Rudy Pollino and Jerry Zimmerman. **OTHERS PRESENT:** Tom Holleran of HRG Engineering, Chad Shields, Shawn Zimmerman, Wastewater Treatment Plant Operators and Juli A. H. Schlimm, Authority Clerk.

**VISITORS PRESENT:** Matt Pontzer, Township Supervisor was in attendance.

Jerry Zimmerman, Chairman Called the meeting to order, followed by the Pledge to the Flag.

**THE MEETING MINUTES** of 8/12/20 were approved as written and previously distributed as moved by John (Pat) Minard, seconded by Russ Braun, motion carried.

The agenda for this evening was two (2) pages in length. Everything on page two was informational. Those items were reviewed by the members on their own. Only items requiring action were discussed due to Covid-19.

Tom of HRG Engineering presented his **Engineering Report** for tonight as the first order of business. The 2019 Retainer rates will remain in place for our upcoming 2021 Budget.

Tom informed the Authority that to date we have not received any notice from DEP on the **Chapter 94** submittal.

Tom did not hear back from the **RAS Pump** representative. He will try again to arrange and coordinate something this month. Tom will be out of town for our December meeting to meet his new grandson! HRG treated for our pizza and wings tonight. It was appreciated by all.

Tom questioned something he had read online from our local paper regarding a subdivision. It was the **Wright's and Neureiter's**. Members told him it is outside of our service area.

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The **July and August Discharge Monitoring Reports** were in the meeting packets. **Analytical Testing results** were also discussed. Per Chad since switching labs for the **Fecal Coliform** to White Oak, there has not been any further problems. He did have to submit a non-compliant form to the state. Thirty-three point five nine (33.59) tons of **sludge** were disposed of in September. An 8/17/20 email was received from Analytical Services regarding their accreditation to analyze Fecal Coliforms.

The **Steam Jenny** purchased in February has broken. It was only paid for in March. We are working with Hydrospray of Clearfield on the repair of it.

**Ridgeview Security** completed their work at the plant in September for the video surveillance cameras. An additional camera was purchased for the cost of three hundred sixty dollars and four cents (\$360.04).

There was no further informational on **roof quotes**. The roof was tarred.

9/15/20 Letters were sent to **First Chance Restaurant** and to the **Fox Township Manor** about **grease** problems at our lift station that they flow into. We have heard nothing from First Chance to date. Fox Manor sent a detailed written response included in the meeting packets. They gave written literature to their tenants and instructions on how to dispose of grease. This information is included with their response. Juli also had a telephone discussion with their property manager.

**Matt Pontzer** was recognized under New Business. His nephew is interested in extending the sewer line on Green Road near the Industrial Park. They have looked at the manhole at Sinterfire's shooting range area. The operators told Matt that manhole is for testing. A manhole downstream could be considered. His nephew is interested in building across from Dick Lipsey. Matt said there are three (3) lots they may want to serve. Matt asked how to proceed. Jerry informed Matt they would need an engineered plan drawn up that would be submitted to our engineer for their review. The developer is responsible for the review charges. Matt planned on talking with Tom Holleran of HRG after the meeting about the process. Juli will give him a Developer's packet of information.

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Tom Holleran asked what lift station they would flow into? The operators said it would be the Pontzer one on Rt. 948/Fairview Road. This one is near capacity based on averages of flows.

**THE BILLS WERE APPROVED FOR PAYMENT AND PAID** with Check #3116 to Check #3203 in the amount of seventy thousand five hundred eleven dollars and ten cents (\$70, 511.10), as moved by Carole Harshbarger, seconded by John (Pat) Minard, motion carried.

All business on **page two** (2) of the agenda was for informational purposes to be read by members on their own.

**THE NEXT MEETING DATE:** is on the Veterans Day Holiday on November 11<sup>th</sup>. Members decided to move the meeting to Thursday, November 12<sup>th</sup> @ 5:30 p.m. for 2021 Budget discussion and 6:00 p.m. for the regular monthly meeting. The change will be advertised.

**Chad Shields** told Authority members he appreciates the thirty-five cents (.35) but **he wants to resign his position as Lead Operator**. He is not quitting he just does not want the responsibility. If the dumpster person gets twenty-two dollars (\$22) an hour to push a button, he does not want the responsibility. Carole asked if Chad is making a comparison to the Township wages? Chad said yes, as an example that person sits on a stool and pushes a button on a remote. Carole asked if the Authority's wages are lower than the Township? Chad said he does not know. Chad said the lead gets a dollar (\$1.00) more an hour to have that position. Chad said he will take the secondary position. Shawn can have the lead.

Members held an **Executive Session on Personnel**. There was no action taken. The Authority Board will take Chad's request into consideration.

The meeting **adjourned** at 6:47 p.m., as moved by Russ Braun and Carole Harshbarger, motion carried.

