

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
APRIL 11, 2018 @ 6:00 P.M.

Members Present: Ken Huey, Michael Kamandulis, John (Pat) Minard and Jerry Zimmerman, Jr.

Others Present: Shawn Zimmerman, Wastewater Treatment Plant Operator and Juli A. H. Schlimm, Authority Clerk. Visitors: Jim Nissel, local resident/property owner.

The Meeting was called to order by Chairman Jerry Zimmerman, Jr., followed by the Pledge to the Flag.

Mr. Nissel was recognized as the first order of business. Mr. Nissel discussed different connection options with the board for the lot he is interested in developing located on West Theresia Road. He mentioned possibly running the line through the Fiscus and Delullo properties and in the Township right-of-way. Members told him he would have to start by contacting the property owners to obtain easements. He would also have to contact the Township regarding running the line within their road right-of-way. It was also mentioned that an Environmental – One (E-1) grinder pump is what is specified within our rules and regulations. If put into the Authority's specifications they would then consider taking the line over. Mr. Nissel asked if the neighboring properties have to connect? Jerry informed him if they're within one hundred fifty feet (150') of the line and if the line is turned over to the Authority. They would not have to if the line remained private. Mr. Nissel also questioned if a reimbursement to him would apply if someone else connected to it. Jerry said yes, if taken over by the Authority. Mr. Nissel was instructed to have a plan designed and submit it to the Authority to be reviewed by our Engineering firm.

The Authority conferenced called Tom Holleran of HRG Engineering. Tom discussed the Engineering Report submitted via email. An inspection of the lift stations within our system was done on March 19<sup>th</sup>. Those present during the inspection were representatives from the W.C. Weil Company for the Smith and Loveless equipment. Also present were our Operators and Tom Holleran of HRG. From the inspection a list of recommended upgrades was compiled. A complete listing was attached to the Engineer's report for tonight. The Homestead location was discussed as having four (4) impellers which need to be replaced for a cost of four thousand five hundred and twenty six dollars (\$4,526). Additional parts known as a Sonic Start Streamline Kit for the cost of two thousand one hundred twenty six dollars (\$2,126.00) was also recommended. The Pontzer location needed several items to include two (2) impellers for a cost of four thousand eleven dollars (\$4,011). Additional parts known as a Sonic Start Streamline Kit for a cost of two thousand one hundred twenty six dollars (\$2,126) was also recommended as well. A motion was made by member Ken Huey, seconded by John (Pat) Minard to proceed with the recommendations for the repair work to be done to the lift stations. Design calculations will be confirmed by HRG.

A "Draft" copy of the annual 2017 Chapter 94 Report was submitted to the state as required. Jerry and the Operators were provided with copies for their review. Copies were also given to

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES

APRIL 11, 2018 – PAGE 2

CHAPTER 94 REPORT CONTINUED:

those Authority members present. The signature page needs to be signed by Jerry as Chair and scanned and returned to HRG for the submittal directly to DEP. Jerry asked for an approval to do so. Ken Huey motioned to do so, seconded by John (Pat) Minard, motion carried.

Problems with the Rebco line were discussed. It appears it is a back-up not a fitting issue. Solids and paper are creating the blockage in the line. Repairs have been made by the contractor. Per Tom there has been discussion on the design being for additional connections to the line. The line was designed for more flow. Currently the pumps don't have enough flow. These conditions may continue until additional connections are added. There was additional conversation of possibly installing a pressure gauge at Rebco to read and monitor the pressure in the line. This situation is to be monitored more closely. There was additional discussion on monitoring the pressure at Rebco's end of the line. It was also mentioned that there are clean outs in the line. Ken said you can clean out the pipe but it is hard to get to. The valves are hard to access as the wye is going the wrong way. The design had been previously designed and submitted by D & H Engineering and reviewed by HRG per members. Tom indicated he will review this information with Jason Fralick. Juli will supply Tom with the Plant Manager's email.

A Sewer Extension Plan was submitted by Gerald and Timothy Wehler on March 29, 2018. This is off of Oak Street in Centerville. The plan was done by Curry and Associates. The plans were forwarded to HRG for their review and comment. Tom has reviewed these plans and will prepare a comment letter regarding the approval of the extension. The solicitor will be copied.

A letter dated 3/15/18 was written to Hank Snyder, property owner at 153 Scotland Street, Dagus Mines regarding sewer account #3520. The property was posted on 3/14/18 for non-payment. Mr. Snyder has since paid two hundred forty dollar (\$240) paying the arrearages in full. Juli asked Mr. Snyder if the dwelling had ever been converted to a multi-tenant structure from a single family home. Mr. Snyder said it remained a single family home. We also received notice from a local law firm that this property is being sold to Mr. and Mrs. Steve Shuttleworth as of tomorrow. The Shuttleworth's live next door to this property.

The board discussed the Ron Wildfire request regarding sewer account #7505. The residence burned in August of 2017. The water was turned back on with an estimated construction use of two thousand gallons (2,000) as of the end of the 4<sup>th</sup> quarter of 17 verified by St. Mary's Water. FTSA had back billed Wildfire per policy from 10/17 to the current based upon the water usage. At our 3/14/18 meeting the board decided to request a written statement from Mr. Wildfire regarding the water usage. FTSA wrote to Mr. Wildfire on 3/20/18 regarding this matter. Mr. Wildfire came to the office on 3/28/18 writing a statement to the board indicating the water use was only for construction and did **not** go into the public sewer system. A copy of an invoice Mr. Wildfire paid to Vollmer Brother Excavating was also supplied to us for the work that was done as documentation. Jerry had accompanied Mr. Wildfire to the residence to verify that the plumbing is **not** connected in the house. The plumbing is to only be reconnected around mid-

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES

APRIL 11, 2018 – PAGE 3

WILDFIRE CONTINUED:

April based upon the contractor's schedule. Mr. Wildfire thought a fire would merit special consideration since the water was used for clean-up purposes. Ron will be issued an occupancy permit prior to being able to move back in. Juli had spoken with Solicitor Devittorio regarding this situation. The solicitor had suggested a new resolution be considered based upon these circumstances. John (Pat) Minard moved to have Solicitor Devittorio write and create a resolution specific to this situation to excuse the balance of three hundred thirty four dollars and seventy cents (\$334.70) currently the balance on the Wildfire account (#7505), the motion was seconded by Michael Kamandulis, motion carried.

*The **BILLS** were approved for payment and paid with Check #2144 to Check #2174 in the amount of forty two thousand four hundred fifty eight dollars and fifty cents (**\$42,458.50**), as moved by Michael Kamandulis, seconded by John (Pat) Minard, motion carried.*

Employee overtime hours were presented for the month.

The March Fee Statement from the solicitor was received on 3/29/18. A credit balance of two thousand eight hundred thirty four dollars and sixty four cents (-\$2,834.64) remains.

The status of the 2/24/18 billing cycle was discussed. The two (2) properties posted for water shut off action have paid preventing this action from being necessary. Three thousand three hundred and one dollars and ninety six cents (\$3,301.96) had been owed and was paid in full.

The status of the 3/24/18 billing cycle was discussed. Thirty (30) delinquency letters were sent out to customers in arrears owing four thousand six hundred eighty seven dollars and fourteen cents (\$4,687.14). Four (4) accounts remain unpaid in the amount of eight hundred thirty five dollars and sixty nine cents (\$835.69). These properties were posted for water shut off on 4/10/18.

The Bills-In-Arrears Report was presented as of 4/9/18.

Employee Chad Shields and member Mike Kamandulis attended the PA Rural Water Conference in St. College. Mike gave some details on the seminars he attended on 3/22/18.

A letter was received from St. Mary's Insurance Agency on 3/21/18. This is in regard to an increase of two hundred fifty six dollars (\$256) in our annual Worker's Compensation premium. This is based upon annual audit results.

*The **NEXT MEETING DATE IS: WEDNESDAY, MAY 9, 2018 @ 6:00 P.M.***

As there was no other business to be discussed the meeting adjourned at 6:56 p.m. as moved by Michael Kamandulis, seconded by Ken Huey, motion carried.

