

## FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 6/8/16

Members Present: Cheryl Ruffner, Carole Harshbarger, Russ Braun, Ken Huey, Mike Kamandulis, Rudy Pollino and Jerry Zimmerman, Jr., Chad Shields, Wastewater Treatment Plant Operator and Juli A. H. Schlimm, Authority Clerk.

Visitors: Dave Mattiuz, Fox Twp. Supervisor and Larry Anders, owner of Kersey Car Care.

The Meeting was Called to Order followed by the Pledge to the Flag.

The Meeting Minutes of 5/11/16 were approved as written and were distributed as moved by Rudy Pollino, seconded by Russ Braun, motion carried.

Larry Anders was recognized regarding his interest in connecting his business on Krise Road to the REBCO line. Larry indicated he would also be installing a city water tap. We had sent him details on the required E-1 Pump on their web site so that he is able to get specs and information from the company. The line will be run on the opposite side of Krise Road from where he is located. Chad and Cheryl explained how the E-1 works to Larry. He will probably do part of the work himself and contract out part as well. Five (5) letters were sent to property owners on Krise Road. We didn't hear back from anyone else with possible interest.

The solicitor had questions of inspection and who was paying for the cost of the filing fees associated with the project right-of-ways. It was discussed that it would be Rebcos responsibility to do so. All easements have been signed. There was further discussion on our operator's doing a walk through inspection of the proposed line area prior to construction starting.

The April 16 Discharge Monitoring Report was presented along with monthly test results for May.

Two quotes were gotten by area electricians for the transfer switch repair to the lift station for Uhl Road. This will be budgeted for this fall for the 2017 budget.

An annual sludge re-certification requirement letter was received from Advanced Disposal on 6/1/16.

There was conversation recently with possible development happening that perhaps it would be beneficial to create an easy use check list for individuals installing a single serve line or lateral. We have the Developer's Handbook tool but this has been discussed several times that this would be beneficial. Jerry suggested holding a workshop at the end of summer for this purpose.

Rick Delullo who owns a carwash in the city has contacted us about possibly building one @ 1078 Million Dollar Highway where the Alan McPherson home currently is. A letter has been sent to him outlining the requirements. He has also been sent a State Planning Module and a Developer's Handbook. DEP was contacted to clarify if it is to be sent to Meadville as the module indicates or the Knox office? Juli said recently when dealing with Black Earth the information was sent to Knox. DEP's rep also informed us that there is an additional form that may be required to be completed for carwashes after receipt and review of the module. Russ agreed, this is because it's industrial waste. It was also discussed that there is a current tap on the location he attends to build on. The tap currently serves one residence. Mr. Delullo would receive credit for one (1) EDU when being assessed. This is the same practice as what the Authority had done when the then Country Fair currently Get Go Store was built. Mr. Delullo had indicated he doesn't plan to recycle the water. Members commented on the HOP from PennDOT.

Cheryl visited the Clayton (Bud) Bennett garage site with Rob Singer who was checking set back distances for the Twp. Bud's daughters planning on subdividing the house from garage @ 295 Fairview Road. Cheryl said Bud's son-in-law Aaron Kronenwetter was inquiring on if they should run the garage sewer line separately from the house lateral or if it's ok to keep the two connected? Aaron verified there is a bathroom with a toilet in the garage. This generated interest as FTSA has no record of the garage being connected to the public system. There was no tap on application, payment, inspection, etc. In pulling information on the house inspection which was done by Cameron Uhl when installed in 1993 he verified that there was no bathroom in the garage at that time.

The garage building has been there for many, many years prior to the original sewer line installation. Carole added, the main sewer line stopped on that side of the road but on the neighboring property that had been the Dollinger's and is now owned by the Bauer's. The Bennett house and the Ron Beimel property on the other side of the Bennett house connect crossing Rt. #948. This is also how the Dollar General will also be connecting. Cheryl said she and Aaron had discussed if there were concrete cut outs on the floor that would show when the bathroom was possibly installed. There were no noticeable cuts in the cement floor. Carole said that building was so old the floor may have originally been dirt. The water service was turned off on 12/15/15 but then recently reactivated on 5/18/16 per St. Mary's Water. Also Dorothy of St. Mary's Water said her records indicated that the garage always had water from before they even started service in 1971. Prior to that the garage was served by Kersey Water Co.

Cheryl said so the Bennett Estate owes FTSA a monthly fee with documentation of the water service being restored on 5/18/16. This will be the monthly business charge. They also owe us a tap on fee of \$2,500. Cheryl said with regular fraud there is a two (2) year statute of limitations. The water has been off six (6) months of that two (2) year period.

Juli mentioned the situation to Solicitor Devittorio when discussing the Rebco Project. He thought we should bill them for their monthly use and for the tap on fee. Aaron understood this would be happening when he met and talked with Cheryl.

Jerry Zimmerman, Jr. moved that the Authority have Solicitor Devittorio research this situation and advise us so the Authority can back bill as far back as possible, Russ Braun, seconded the motion, which carried.

Members viewed the Bennett lateral schematic that had been drawn by Cameron Uhl when inspecting in 1993. Cheryl asked the board to comment of what their thoughts were on the garage lateral staying as it now situated or if it should be changed due to them subdividing. Cheryl described that the 4" runs parallel then goes into a 6" line. There was further discussion that the lateral should be changed to avoid future issues. Members agreed that it should be changed to prevent further problems. Jerry Zimmerman, Jr. moved if subdividing they need to separate the garage from the house lateral. The motion was seconded by Cheryl Ruffner, motion carried. Chad questioned if the stub under the road that connects to the sewer line is also theirs? Chad and Cheryl discussed that the laterals need to be individual ones and then to tie into the 6" line separately. As it now is Ron Beimel, the Clayton (Bud) Bennett home and the garage all run parallel going into the 6" line. It will be a benefit to have the garage totally separated. There was additional discussion of the importance in the timing of this due to

Bennett Continued:

closing out the estate. Juli will bill for the tap immediately. The garage monthly billing will be activated this month. The solicitor will be contacted asking for his opinion on back billing.

Bills were approved for payment and paid with Check #1387 through Check #1415 in the amount of forty six thousand seven hundred thirteen dollars and fifty one cents (\$46,713.51) as moved by Jerry Zimmerman, Jr., seconded by Carole Harshbarger, motion carried.

Employee overtime hours were presented.

The solicitor's May fee statement was received. One hundred five dollars (\$105) is reimbursable costs.

Sixteen (16) letters were sent to delinquent accounts reaching the three (3) month point. The due date is today.

As was previously discussed lien action was taken against Alex Cherry for property at 153 Scotland Street filed for the amount of five hundred eighty nine dollars and seventy seven cents (\$589.77). There was conversation that members were surprised Mr. Cherry owned the property as they thought he rented.

A letter dated 5/13/16 was prepared by the auditors from FTSA to the Fox Twp. Board of Supervisors to confirm loan balances.

A PA One Call Notice was received for work being done on the Ron Wildfire property on Cherry Road. This is to install a new drain line. This had been a topic of past discussions.

The NEXT MEETING DATE is scheduled for Wednesday, July 13, 2016 @ 6:00 p.m. Jerry mentioned the possibility of not having a July meeting if the agenda permitted. This has been done maybe twice in the history of the Authority. Members commented they would consider this if the schedule allowed.

As there was no other business to be conducted, the meeting adjourned @ 6:40 p.m., as moved by Mike Kamandulis, seconded by Carole Harshbarger, motion carried.