

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES

May 8, 2019 @ 6:00 P.M.

MEMBERS PRESENT: Russ Braun, Ken Huey, Michael Kamandulis, Rudy Pollino and Jerry Zimmerman, Jr.

OTHERS PRESENT: Tom Holleran, Wastewater Project Manager of HRG Engineering, Chad Shields, Lead Wastewater Treatment Plant Operator and Juli A. H. Schlimm, Authority Clerk.

VISITORS: There were no visitors present.

The Meeting was called to order by Chairman Jerry Zimmerman, Jr., followed by the Pledge to the Flag.

The **Minutes** of April 10, 2019 were approved as written and were previously distributed as moved by Mike Kamandulis, seconded by Rudy Pollino, motion carried.

As first order of business Chad informed the board that he has contacted **Elco Electric** about a return pump variable frequency drive. This would cost twelve hundred dollars (\$1,200) plus installation. The one that is being replaced is obsolete and has been for ten (10) years. It was originally put in for the SCADA system but has been operated manually.

Tom Holleran was recognized next. Tom said he has calls into the state on the **NPDES Permit renewal** and also the **Chapter 94 Report**. He even placed a second call on the Chapter 94 Report today, he doesn't know anything further on this.

Tom provided Chad with Wastewater Treatment Plant **electrical drawings** he had requested. Tom will also provide full size prints and a PDF if this is what he needs.

Tom also reported he has had several conversations with Ron Fox the surveyor for the **Shawn Sheeley, Jr. Extension**. Tom said he had advised they would have a cost savings installing a long lateral. After they spoke with Chad they've decided to do an extension to the other side of this property. This will include a five foot (5') easement on the far side with a clean out on the other side of the property line. Mr. Fox was to confirm this with Mr. Sheeley and then submit a drawing to us.

After G.T. Belsole's 3/22/19 inquiry regarding a **sixty foot (60') extension of Oak Street** to avoid the cul-de-sac. A letter was written to him and the Wehler's who had developed that street outlining the procedures to do so. Curry and Associates contacted us on Wehler's behalf indicating they will not be extending the line.

The Ed Anderson Project will be viewed at the Township Planning Commission meeting and the Township meeting as they are doing a subdivision. It will come back to the Authority next month.

The Lou Radkowski Project vacant lot has been cleared and fill dirt has been hauled in. Nothing further has been received to date.

Originally the Authority received a notice from **Windstream RE: Their Chapter 11 filing**. We continue to receive correspondence. The information has been forwarded to Solicitor Devittorio. Jim's response dated 5/2/19 is included in member's meeting packets. The proper credit has been given to their sewer account #2540. There is a procedure to follow outlined in Windstream Court Order if a post-petition bill remains unpaid "*beyond any applicable grace period*" then FTSA may request a disbursement from the Adequate Assurance Account by giving notice to the parties or counsel there identified. The order directs Windstream to honor the request within ten (10) business days after it is received. If the delinquency amount is reached and exceeded without receipt of payment from them the matter should be referred to Solicitor Devittorio's office. The cost for services may equal or exceed the delinquent amount.

There has been nothing further on the restoration work for the Lyn Young and Verizon projects. It has been extremely wet for this to be done. This will continue to be monitored.

St. Mary's Insurance Agency has provided information on the **Annual Insurance renewal** as of 7/1/19. The current **Hospitalization** coverage renewal is for the **UPMC Platinum PPO Plan**. Currently FTSA pays three thousand four hundred thirty one dollars and forty cents (\$3,431.40) monthly for three (3) employees and one (1) spouse and three (3) dependents. The 7/1/19 renewal of the same exact coverage is 0.8% less than our current premium or three thousand four hundred four dollars and seventy one cents (\$3,404.71) monthly. This is a three hundred twenty dollars and twenty eight cent (\$320.28) savings annually. St. Mary's Insurance provided other coverages but they are higher in cost with less coverage options. Russ Braun moved to keep the same coverage as we currently have, for the cost savings, seconded by Ken Huey, motion carried.

St. Mary's Insurance also provided rates for our **Dental** renewal. The existing dental plan we participate in will have an annual increase of twenty nine dollars and thirty two cents (\$29.32). The **Vision** coverage cost is thirty one dollars and twenty eight cents (\$31.28) monthly for three (3) employees. There is no increase for the vision coverage. It was moved by Rudy Pollino, seconded by Russ Braun to keep the dental and vision coverages the same, motion carried.

Sewer Account #6280 for Burt Finland @ 109 Robin Road in Kersey has been returned to us the past two (2) months. The Post Office says he has left no forwarding address. The Tax Collector said he did pay the property taxes but not his Per Capita ones. In contacting St. Mary's Water they may be shutting off his water for non-payment to them. His current sewer bill is one hundred seventy two dollars and twelve cents (\$172.12). The property can be posted and lien action can be taken per policy at six (6) months of delinquency.

Rick D'Amore who has a landscaping business has expressed interest on building a business garage and home at 1246 Million Dollar Highway. He had gotten the property from his uncle Melvin Hoffman. The neighbors all around him are aunts and uncles. The way he proposes to situate the building he may be able to either come out onto the Million Dollar Highway or Hoffman Road to connect. On the upper side of the property is the Jim Delullo quarry. There have been some water issues with this land as it sits at the base of the hill. Mr. D'Amore is aware of the water problems. Mr. D'Amore was told it is a separate tap per structure. This is in the preliminary planning stages.

THE BILLS WERE APPROVED FOR PAYMENT and paid with Check #2585 to Check #2610 in the amount of forty one thousand nine hundred forty four dollars and twenty nine cents (\$41,944.29), moved by Russ Braun, seconded by Ken Huey, motion carried.

Monthly overtime hours were presented.

Solicitor Devittorio's April Fee Statement shows a credit balance in the amount of two thousand five hundred twenty nine dollars and twenty four cents (-\$2,529.24). The cost to the Authority this month was for the Windstream Chapter 11 correspondence review.

Bills-In-Arrears as of the due date of 3/11/19 eighteen (18) shut off letters were sent out to delinquent accounts. Three (3) properties were posted for water shut off action. All three (3) paid their past due amount owed. **Bills-In-Arrears** as of the due date of 4/8/19 twenty one (21) shut off letters were sent out to delinquent accounts. Seven (7) accounts are unpaid at this time and two (2) accounts have made partial payments. **The Bills-In-Arrears Report** for the **current** billing cycle only falls due by tomorrow, 5/9/19. The results will be shared next meeting.

A letter dated 4/17/19 was sent to **Mrs. Sandy Major** a tenant @ 331 Main Street (account #2180). The owner is Hoffmann Properties of Chambersburg. Mrs. Major's check was returned to us for insufficient funds. The property was posted for water shut off on 4/29/19. Three hundred dollars (\$300) was paid with a balance owed of forty five dollars and sixty five cents (\$45.65). The balance is expected this week. The charges included service fees and also bad check charges and bank fees. Both tenant and owner are notified.

A letter dated 4/22/19 was written to **Mr. and Mrs. Christopher Lion** @ 181 Dagus Mines Road (account #3405). The Lions wrote a check which was returned for insufficient funds. The property was posted on 4/29/19. The amount of three hundred dollars (\$300) was paid giving them a credit of nine dollars and forty four cents (-\$9.44). The bad check and bank fees of sixty two dollars (\$62) will be added to their May bill due to the timing of it.

THE NEXT MEETING DATE IS: WEDNESDAY, JUNE 12, 2019 @ 6:00 P.M. ADJOURNMENT – As there was no other business to be discussed the meeting adjourned @ 6:30 p.m.

