

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES 3/9/16 @ 6:00 P.M.

Members Present: Cheryl Ruffner, Russ Braun, Ken Huey, Mike Kamandulis, Rudy Pollino and Jerry Zimmerman, Jr.

Others Attending: Cory Nesbitt, Plant Manager of REBCO, Jason Fralick of HRG Engineering, Dave Mattiuz, Twp. Supervisor and Juli A. H. Schlimm, Authority Clerk.

Cory was attending to give the Authority an update on the project. Cory said last month's meeting there was discussion on another option to run the line. There was a rough cost estimate obtained. There was a significant increase for the route change to go down the road. Cory said they went back to Black Earth and told them they were going to Plan "B" unless something changed in negotiations. Black Earth has asked that the sewer line be moved by fifteen feet (15') so that it is closer to their property. They are planning for this adjustment.

Cory and Jason discussed the Security Bond and Letter of Credit. This is initially one hundred ten percent (110%). Per Jason once the installation is done and it's been tested, etc. ten percent (10%) is kept and held for a year. Cory will check with Solicitor Devittorio on this as he had written the agreement. Tentatively they are looking to break ground by 3/31/16. Hiring an independent inspector was discussed. Cheryl asked for clarity if the inspector is to be there daily for the installation or is it a periodic check or how is it to be done? Jason said a lot of it will be directional drilling. Cory said the installation is anticipated to be less than one month. This is weather dependent. There was discussion why our operators don't want to do it. There was conversation on it being checked on every day. Cheryl offered that when Don inspected the Headworks he would do periodic checks throughout each day. Jerry thought our operators should be spot checking it during the day. Cheryl said they cannot cover anything until it is inspected. They aren't going to be able to cover any open ditch installation until inspected. According to the Soil and Erosion Plan they can only have a certain amount of open ditch at any time. A small percentage is the directional drilling through the wetland area. Russ asked who pays for the inspector? Cheryl said it is up to REBCO to pay the inspector. This had been previously discussed. Russ said we want to be sure the person that is hired is qualified. A third party independent person was discussed. Jason commented he doesn't have anyone for the position that would be economical. Jason suggested a semi-retired person with experience. A past PennDOT inspector may be an idea. Several were named by members. Jerry suggested Joe Onoratti both he and Rudy know he has done inspection of line installations in the area for many years. Pay range was also discussed. The project will only be approximately a month in length. Members are to research possible people that may be interested.

The Meeting Minutes of 2/10/16 were approved as had been previously distributed, as moved by Jerry Zimmerman, Jr., seconded by Rudy Pollino, motion carried.

Jason presented the Engineering Report for tonight. The Chapter 94 Draft Report was provided. The new layout began with the 2014 submittal but it was optional to use. This year it is a requirement to use this form. The state is asking for more detailed information on lift stations. This is listed in the report as attachment #5. The east end Pontzer lift station on Rt. #948 is being evaluated. All of our highway Rt. #255 flows come through this station. This is near design capacity. The report has five (5) years of flow history in it. Projecting for future flows is where we need to be concerned. This needs to be further evaluated. Things that can be looked at is increasing pump capacity or the wet well capacity and holding volume. These are all calculated not measured flows as there is no flow meter on this station. Some flow monitoring will be needed. Portable flow meter rentals were discussed through PA Rural Water.

Chapter 94 Report Continued:

Jason said usually they are placed in the next manhole upstream not in the lift station itself. Impacts up and downstream need to be evaluated. More investigation will be needed. Jason mentioned the engineering firms that were involved when installed. Juli said former design engineers for Main Street/Rt. #948 Project and Fairview Road/Rt. #948 Project were named as being Nassaux-Hemsley of Chambersburg and Lee Simpson Associates of DuBois, PA. Jason asked members and our operators to review the “draft” report get back to him with any additional information. The due date to the state is 3/31/16.

Mike Kamandulis asked if storm water goes into our system. Jason said it isn’t supposed to. He also mentioned weather or climate changes that may impact us.

Jason provided the Authority with a proposal as was requested last month for the GIS Mapping Project. HRG will utilize all of our mapping and the County GIS mapping information parcel data is used. This information will be put into GIS software. HRG will provide FTSA a set of maps as a draft for review. We will get printed maps and if the Authority later has the ability they would provide the shape files if interested. The price quote is \$8,000. Cheryl asked if we could phase this work. Jason agreed it could be. Cheryl thinks we will try to obtain grant money for this project such as Act #13 money. There are a few other grants to be researched. Cheryl’s idea is to do half the project now and half later.

On Jason’s report there hasn’t been anything further on Micale’s Centerville Phase II or the Dollar General Projects. Juli said Dollar General just paid their invoice in full for reimbursing the legal and engineering reviews. We anticipate them starting soon. Rudy asked how they intend to connect? Jason said they are boring across the road and will connect to the main with a new eight inch (8”) line. Rudy asked if that gravity flows back. Jason agreed it does. It would be highly recommended that a back flow valve be installed for their installation. There have been problems with other people located in this area. This is also recommended within our specs.

Analytical Services (ASI) test results and the January 2016 Discharge Monitoring Report were received and reviewed. Jason looked over the results as the operators weren’t present to comment.

An email from Dave Wortman Controls was received we had gotten one several months ago. This is in reference to decreasing maintenance costs.

Member Mike Kamandulis had suggested last month that we investigate solar power. He had a company contact us. Cheryl explained how it works is that we submit our electric bills to them. It is a twenty (20) year contract with them. The solar company installs all the necessary equipment. They then sell the electric to us at a reduced cost. Jerry asked if FTSA can still get three phase power? Cheryl said she is concerned with the length of a twenty (20) year contract. They have asked for our electric bills so they have provide us with a quote. Cheryl said the bills are to be submitted so we can see what they have to say.

A quote was gotten from Jonathan Updyke Contracting for a transfer switch for the lift station on Uhl Road. The quote is for \$8,000. There are no details. Members asked for additional quotes in addition to this one.

Doug Gaffey is building a new home off of Rt. #948 on Fairview Road. He is planning to connect to the system but will need a grinder pump for his installation. His contractor Jesse Nussbaum has been here in addition to Mr. Gaffey calling. He is outside of the required one hundred fifty foot (150') connection area. Mr. Gaffey has been instructed he will need an engineered plan to be submitted for HRG's review and the board's approval. He has been given a copy of another similar plan done within our system sometime ago as an example and reference. Mr. Gaffey is planning on attending our April meeting.

A list of BILLS TO BE APPROVED for payment were presented for review and approved to be paid with Check #1299 to Check # 1323 in the amount of forty thousand two hundred ninety dollars & sixty one cents (\$40,290.61). This amount includes our monthly loan payment, hospitalization, payroll and payroll taxes, supplies, repairs and maintenance costs and other routine bills. There was nothing out of the ordinary.

Overtime hours for the month were noted for the employees.

February's monthly fee statement was received on 3/1/16. Lien information was provided to the solicitor per policy for action against two (2) properties. Cheryl thanked Mike Kamandulis for providing Juli with PennyMac's address for us to contact them about the property at 121 Dagus Mines Road. Cheryl said the board has a policy in place once they reach a six (6) month delinquency they are turned over for lien action.

An email from the solicitor's office was provided for our reference on Problem Citizens and is included in the meeting packet.

Fifteen (15) delinquent accounts were sent letters as is routinely done with action taken as necessary.

Our NEXT MEETING DATE: **Wednesday, April 13, 2016 @ 6:00 p.m.** As there was no other business to be conducted the meeting adjourned @ 6:50 p.m.