

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES 5/11/16 @ 6:00 P.M.

Members Present: Cheryl Ruffner, Russ Braun, Mike Kamandulis and Rudy Pollino. Jason Fralick, HRG Engineering, Chad Shields, Plant Operator and Juli A. H. Schlimm, Authority Clerk. Visitors were: Scott Surra, St. Mary's Insurance Agency and Krise Road resident. Jim Nissel, property owner on W. Theresia Road and Meghan and Steve Shuttleworth.

The meeting was called to order @ 6:00 p.m. followed by the Pledge to the Flag.

Scott Surra was recognized first to discuss the upcoming changes with our health insurance as Health America is being purchased by Aetna as of 7/1/16. Scott said this update will bring slight changes in the coverage with the co-pays or prescriptions. Scott said there are probably a broader scope of doctors. Scott was comparing current coverage and rates that will be experiencing a fifteen percent (15%) increase as of July. We had budgeted for a ten percent (10%) increase mid-year. With Shawn's wife Amy going on her own employer's coverage this will balance out to be the same or slightly less than we are currently paying. Handouts were provided to members. With this change the Authority will be paying around one hundred five dollars (\$105) less each month or a six hundred thirty dollar (\$630) savings within the next six (6) months. Highmark plans were reviewed but are approximately five hundred dollars (\$500) more per month or an additional six thousand dollars (\$6,000) annually. Highmark wasn't considered for this reason.

Meghan Shuttleworth was recognized next. Meghan and her boyfriend are buying property from Jim Nissel on W. Theresia Road the property did not pass the on-lot perk test. They're interested in public service. They are closely situated to the existing sewer line. Mr. Nissel shared a map of the property with members and Jason Fralick. Cheryl told them an engineered plan would have to be submitted to the Authority for our engineer to review. They would have to secure right-of-ways as they would be going through the future Fiscus property that Mr. Nissel presently owns. It was also discussed that perhaps the line could be installed prior to the sale of the property to Fiscus or within the Township Road right-of-way. If this is done Mr. Nissel would have to approach the Township. The terrain of the land would require a pump for their installation. The same would apply to the PennDOT right-of-way. Jason thought low pressure could be done within the right-of-way. Cheryl emphasized their project would involve engineering and legal costs in order to do it. Our professional services review their plan with review costs reimbursed by the landowner. Cheryl further explained whoever Shuttleworth's retain has to prepare the engineering plan with easements. Jason asked if the Authority plans on treating this as a private line? Jason said the Authority needs to address how to better serve this area. There is additional vacant land in the area that adjoins this parcel. The additional land is zoned commercial and if developed would be done so by a company like Wal-Mart had. Cheryl added, some of the vacant land is very wet and may not be developable. Looking further down W. Theresia Road there is the Laurel Run stream. DEP isn't going to permit anything in the water shed per Russ. The road runs downhill beyond the parcel being discussed. Shuttleworth's would just be installing a private lateral for their own use. The line would not

be intended to be taken over by FTSA. If private no other neighboring properties would be required to connect. The lateral would be an estimated 800 feet in length. The line would be required to be tested and inspected. An estimated cost is around \$30 to \$40 per foot or around \$20,000 was given. Jason suggested they be copied with the Developer's Handbook to explain the process. Jason gave Meghan Shuttleworth his card if their engineer had questions on the process.

Scott Surra was recognized again regarding his interest in connecting to the REBCO line. His residence is located on Krise Road. He presently has an on-lot sand mound system. Scott had already talked to Jason on pipe size, specs and grinder, etc. if he does an extension. Scott is in his initial planning stages. He would be interested in running it in the Twp. right-of-way. Scott has maintenance with his sand mound so he was considering this with the line being so close to him. Scott also spoke to REBCO's engineer, Chad Yurisc as he is very interested. He has approximately 1,200 feet of pipe to run. He was gathering information so he can contact his neighbors with the details as they may be interested. Scott elaborated in doing this project it would help build infrastructure without it being a prevailing wage project. This is the only way it will happen since FTSA can't afford to do so. Scott said it would increase his property value. He just has to do some additional research into things prior to moving forward.

The 4/13/16 Meeting Minutes were written and previously emailed to members as moved by Rudy Pollino, 2nded by Mike Kamandulis, motion carried.

HRG's Engineer's Report was presented. Jason said they received a revised easement from REBCO yesterday. Jason spoke to Jim Devittorio about it. Jim has reviewed it and sent a comment letter via email today. Jim had recommended a change in the language from what had been done in April. Jim also is telling the board remember there are still other outstanding items that need addressed before the start of construction. It's a reminder that there are obligations to be met yet. The ten (10) day notice prior to construction has to be submitted for approval yet. Mike Kamandulis questioned Jim's involvement with the engineering. Jason explained Jim's involvement is with the easements and looking out for the Authority's interest with the property transactions. There were a lot of private easements to be secured for the project. Jim initially drafted these for REBCO. Also there was the Developer's Agreement between FTSA & REBCO that Jim also drafted. It points out the requirements for FTSA to take over the private line.

Mike also asked what happens if a property owner doesn't want public sewer and doesn't cooperate during a project? Jason explained the property goes through a condemnation process for the Authority to be able to proceed with the line installation. Juli said this was only necessary twice in the history of the Authority. Once during the Fairview Project and once within the Million Dollar Highway Project. FTSA had to prove it was necessary to do so and that fair compensation was paid for it.

Letters will be written to property owners along Krise Road informing them of the details of the project giving them the opportunity to connect if they're interested. Larry Anders had contacted us expressing interest in connecting his business. He will receive the letter along with grinder pump specifications.

There was nothing further at this point on the Pontzer lift station.

A grant will be prepared by Kathy for the GIS grant submittal in the fall for the Act #13 money. This is for our sewer mapping as we had previously discussed.

We have not gotten any further emails from Solar City. Juli said she had done a follow up email to them today.

Cheryl said when she was at the courthouse recently she got a copy of all the Sewer Authority liens that have been filed through time. Some were paid off and satisfied. Some remain open. This is to be reviewed to bring us up to date with it. Jim will be copied with the information also.

Analytical Services test results were presented. Chad said he received new information on a lab located in Curwensville and are making some comparisons in service. A local DEP inspection was done. The inspector was surprised by the number of hypodermic needles seen within the system and it was even mentioned within his report. Many needles get through the screen. Members questioned if customers dispose of them by flushing them? Chad thought so. Cheryl emphasized the need for the heavy duty protective gloves. The inspector was also pleased with the clarifier cover and was going to share information on it with other places.

Shawn is seeking a 2nd estimate from Dave Kronenwetter for the replacement of the transfer switch on the Township/Irishtown Rd. lift station repair.

Doug Gaffey had contacted us recently about building a new home off of Fairview Road/Rt. #948. He is outside of the required distance. He's been informed an engineered plan would be required. His contractor has already viewed the sewer line prints. We haven't heard anything further. Chad doesn't expect this to be a problem. There is a manhole in the corner of the property.

Tom Lewis of Allegheny Coatings in Ridgway has called several times. In returning his calls Juli has left messages on his voicemail. She's been unable to speak directly with him. He is interested in Lot #3 within the Foxhead Industrial Park. Juli did mail him information on the state sewage planning module. The Supervisors are meeting with him regarding this matter.

The Bud Bennett Estate property is interested in subdividing the house property @ 295 Fairview Rd. from the garage property. They were informed they would have to show us what they intend. Juli has the detail on house connection as their lateral runs parallel to the

BENNETT ESTATE CONTINUED:

neighboring property of Ron Beime's. One installation was done in 1986 the other in 1993. Juli shared the schematic. She told members they have no record of there being any public service to the garage. If the garage is connected which must be verified it was done without our knowledge illegally. Cheryl said the garage needs to be inspected to verify if there is a public sewer connection. This is located next door to the proposed General Dollar Store.

BILLS TO BE APPROVED FOR PAYMENT from Check # 1354 to Check #1386 in the amount of forty one thousand seven hundred thirty four dollars and sixty nine cents (\$41,734.69) as moved by Mike Kamandulis, seconded by Russ Braun, motion carried.

Overtime hours were presented for review.

The solicitor's April Fee Statement was received and included within the meeting packets. All charges were reimbursable.

Ten (10) delinquent letters were sent out on 4/26/16. These were all paid for the current billing cycle due date of 5/9/16 in the amount of one thousand seven hundred five dollars and fifty one cents (\$1,705.51). Six (6) properties from the prior cycle were posted for non-payment. This was for the time period due 4/8/16. All were paid prior to water shut off action being necessary. The amount collected was one thousand two hundred dollars and fifty one cents (\$1,200.51).

Water service shut off action was taken against the Alex Cherry account @ 153 Dagus Mines Road. The water has been turned off and additional notices have been sent informing him that lien action would be filed if the balance remained unpaid. It has now reached the time period of being delinquent for a six (6) month period of time. A lien will be filed for the amount of five hundred eighty nine dollars and seventy seven cents (\$589.77).

A letter dated 4/14/16 was received from National Fuel regarding sewer cross bore safety.

Our NEXT MEETING is Wednesday, June 8, 2016 @ 6:00 p.m.

Motion to adjourn as moved by Russ Braun, seconded by Cheryl Ruffner, motion carried @ 6:55 p.m.

