

## FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES MAY 9, 2018 @ 6:00 P.M.

Members Present: Russ Braun, Carole Harshbarger, Ken Huey, Michael Kamandulis, John (Pat) Minard, Rudy Pollino and Jerry Zimmerman, Jr.

Others Present: Chad Shields, Wastewater Treatment Plant Operator, Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk. There were no visitors.

The Meeting was called to order by Chairman Jerry Zimmerman, Jr., followed by the Pledge to the Flag.

The Meeting Minutes of March 14<sup>th</sup> and April 11, 2018 were approved as written and previously distributed as moved by Rudy Pollino, seconded by Carole Harshbarger, motion carried.

The REBCO line was again discussed. The solicitor had read our April meeting minutes and called to inform us that the actual recording date of the Deed of Dedication was 8/15/17.

Analytical Testing results were presented for review and also the March 2018 Discharge Monitoring Report. There were zero (0) tons of sludge hauled during March. Per Chad they just started the press back up.

Ron Wildfire's sewer account #7505 was again discussed. Resolution #4-1-18 as prepared by the solicitor was signed as had been previously acted upon. The resolution was created due to circumstances when the water that was used @ 114 Cherry Road did not go into the sanitary sewer system. The house had burned the water used was for construction purposes only.

A cellular store is intended @ 1105 Million Dollar Highway currently the Lynn Young property. Developers have requested copies of sewer maps and easements. We were first contacted by Elk County Realty. Also involved are First Order, LLC of Bethlehem, PA, pre-development by the Hawkins Company of Tempe, AZ and Maser Consulting of Allentown, PA. All parties have requested information on the property. A state module application was sent to the Hawkins Company. Upon completion it will be submitted to the state. HRG will be copied with the connection plan upon receipt.

There was discussion of the need for a cover over the sludge roll off container. This had been previously discussed some time ago. Chad got a price on a thirty four foot (34') steel carport from Shed World on the corner of Old Kersey Road and Rt. #255. The price is four thousand six hundred sixty five dollars (\$4,665). This would keep the waste covered preventing it from getting wet. Mike Kamandulis moved to make the purchase for this cost, seconded by John (Pat) Minard, motion carried.

CELLULAR STORE DISCUSSION CONTINUED:

Under similar circumstances Get-Go convenience store a neighboring property to the cellular project, when developed as County Fair were assessed on their projected usage from the state module. They were granted a credit for one (1) existing tap that had previously been purchased for the Pat McBurney home. The same situation would apply if the cellular store utilizes the Lynn Young existing tap. Mrs. Young intends to build a new home on her acreage behind the store.

Customer Marianne Bowlee account #2700 is asking for consideration to excuse the billing penalty of five dollars and twenty cents (\$5.20) on last month's bill as she had been hospitalized. Members felt they were unable to consider this request as many other customers who have problems still manage to pay on time or pay the late fee. Her request was denied.

New information was received from the Larry Swanson Estate's executor for 407 Main Street. The property is intended to be Sheriff Sale sold on 8/16/18.@ 1:00 p.m. We have not received a notice from the Sheriff's office yet. There isn't anything on their website yet either. The amount of five hundred ninety four dollars and fifty cents (\$594.50) plus costs is owed on a lien Solicitor Devittorio had filed for us on 1/18/18. This amount will be updated and submitted for the sale. The property is vacant at this time.

The **BILLS** were approved for payment and paid with Check #2175 to Check #2207 in the amount of Forty Seven Thousand Two Hundred Forty Five Dollars and nine cents (\$47,245.09), as was moved by Russ Braun, seconded by John (Pat)Minard, motion carried.

Employee overtime hours for the month were presented.

The April Fee Statement from the solicitor was received on 5/1/18. A credit balance of two thousand five hundred twenty eight dollars and forty four cents (-\$2,528.44) remains.

The status of the 3/24/18 billing cycle was discussed. There had been four (4) accounts that were unpaid. All four (4) paid but one (1) was returned as a bad check for insufficient funds. A letter was written on 5/1/18 to property owners Mr. & Mrs. Justin Couch regarding this matter. Water shut off action will proceed for this property.

The status of the 4/24/18 billing cycle was discussed. Twenty one (21) delinquency letters were sent out on 4/16/18 owing three thousand five hundred thirty five dollars and seventy eight cents (\$3,535.78). One (1) property remains unpaid from these delinquencies. The due date for this billing cycle on fell on today. An actual Bills-In-Arrears Report was incomplete for this reason.

Tom Holleran was recognized next as he arrived late and was stuck in traffic on I-80. Tom updated the board on a number of items.

Tom informed members he has heard nothing back from the revised Chapter 94 Report submittal to DEP.

HRG has responded with a review letter of the Wehler Development submittal. He will also make an electronic submission to our office.

Tom explained during the process of evaluating the Smith and Loveless lift stations the focus became the Homestead location. Chad had asked that this lift station be evaluated first because it has been having the most problems. HRG went back into the design files on this. It is nineteen (19) years ago. HRG reviewed and recreated the calculations. Smith and Loveless wanted this to be done before six grand (\$6,000) is spent by the Authority on new impellers. Tom says HRG was unable to locate all of the information on this that they should have had for that design. This was in the same time frame as when the new plant was designed also. HRG commissioned Curry and Associates to go out and get the elevations between the pump stations and the discharge manhole. It is a significant difference in elevation between the pump station and where it discharges. It's a big deal on what pump and impellers are specified. Tom is still waiting for Curry's information. He was to have it by yesterday, but still doesn't. Upon receipt of this information Tom said he will coordinate with Smith and Loveless confirming the design conditions. S & L will then recommend on the impellers for this. The Board has already approved doing so.

Tom plans on going out after the meeting to look at the Rebco line. There have been some problems with the line so he wanted to view this while he was here. Tom has talked with Cory Nesbit, Rebco's Plant Manager. He discussed Cory's observations of the issues. He has also spoken with Chad and Shawn which have shared similar information. Tom has reviewed items with Jason on this. There were no design considerations there. Whatever valves were initially specified had been changed to full port valves. This is important in order to seal the line. Cory had mentioned being unable to adequately flush. Tom wants to go out and look and gather additional information on this

Tom asked if there was anything under New Business that he needs to be aware of? Juli indicated that FTSA is waiting for the state module submission for the cellular store project @1105 Million Dollar Highway location. After it is received it HRG will be copied with all of the information. It is intended to be limited water use.

The NEXT MEETING DATE will be **WEDNESDAY, JUNE 13, 2018 @ 6:00 P.M.**

Chad told members they lost some shingles during the recent storm on the Headworks Building.

As there was no other business to be discussed the meeting adjourned at 6:26 p.m., as moved by Carole Harshbarger, seconded by Rudy Pollino, motion carried.

