

## **FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES**

**MAY 13, 2020 – PAGE 1**

**MEMBERS PRESENT:** Russ Braun, Ken Huey, Michael Kamandulis, Rudy Pollino and Jerry Zimmerman. **OTHERS PRESENT:** Tom Holleran of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

There were no visitors.

Jerry Zimmerman, Chairman Called the meeting to order, followed by the Pledge to the Flag.

**THE MEETING MINUTES** of 3/11/20 were approved as written and previously distributed, as moved by Russ Braun, seconded by Ken Huey, motion carried.

The agenda for tonight was two and a half (2.5) pages in length. Members were all required to wear masks due to the Covid-19 Virus. Only items requiring action were discussed. The other items were for informational purposes.

**HRG'S ENGINEERING REPORT** was presented by Tom Holleran. The **GIS System Mapping** corrections have been made. The maps will be provided when available.

**CHAPTER 94** – There is no word from DEP as all state offices are presently closed. HRG received an acknowledgement indicating the PDF was received. The hard copies will be sent when they are open for business again.

**RAS PUMP STATION MIXER** representative has been contacted as has Chad regarding this topic. Tom was going to arrange a meeting for the person to come up but with the state being closed- down a call may be done instead. A visit will be scheduled for after the Governor's Order has been lifted. An email of 3/13/20 from HRG was provided to members with detailed cost information.

**HOSPITALIZATION COVERAGE** was discussed. St. Marys Insurance renewal rates were reviewed in comparison to the Municipal Services group rates we are pricing. There is a thirteen hundred-dollar (\$1,300) savings monthly by changing to this group. The Township had done so two (2) years ago. Our current **Dental and Vision** coverages were slightly less expensive than what the Municipal Services offer. This plan being offered by Municipal Services is very comparable to our current coverage. Russ Braun moved the Authority change their hospitalization plan to Municipal Services, seconded by Rudy Pollino, motion carried. This change will occur as of July 1, 2020.

**ELK COUNTY CONSERVATION DISTRICT REBCO INSPECTION** has been re-scheduled for 5/28/20. Our operators will be present.

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**THE NEW DENIST DR. ALLISON SHUFRAN, DDS OFFICE** being constructed on the Million Dollar Highway was discussed. A copy of the plan they submitted to the Township was shared with members. There is an existing tap at that location. It was installed at the time the sewer line went through. The physical wye was paid for not the Tap Fee. This is the reasoning a State Planning Module was not required. There are no current usage figures to be evaluated. The denist at their Ridgway location are in a building where the water use is not billed for separately. Juli when first contacted by their attorney a year and a half ago told them water records would be needed. We had not heard back from them until their excavator, Bucktail Excavating was here two (2) days ago making application to connect.

The size of the building and the number of bathrooms was discussed. Members agreed to charge one (1) EDU to connect. If after re-evaluating their usage after a six (6) month time - period if higher they will be charged additionally. This was moved by Rudy Pollino, seconded by Ken Huey to do so, motion carried. A letter will be written to her explaining this.

### **COVID-19 CREDIT**

A list of **small business** users was presented to the board for consideration for a two (2) month credit to their accounts due to being closed because of the Corona Virus outbreak. The State mandated that they are unable to be open. Jerry felt this was a fair thing to do. We had been approached by the local barber asking if any consideration would be given for this reason. In compiling the list it is just those small businesses that have been closed completely. This also includes the churches. The two (2) in home hair salons would receive a partial credit the difference between the non-residential business and residential rates. All other businesses who may have been closed or partially closed will realize the savings on their upcoming water evaluation adjustment that is scheduled for July. Rudy Pollino moved to grant the small businesses and churches a two (2) month credit, this was seconded by Russ Braun, motion carried.

**BILLS WERE APPROVED FOR PAYMENT** and paid with Check # 2949 to Check # 3011 (April & May 2020) in the amount of ninety thousand nine hundred nine dollars and forty-six cents (\$90,909.46). A list of the bills was included in each member's packet. Russ Braun moved to approve the bills, seconded by Mike Kamandulis, motion carried.

**OTHER ITEMS** -All other items on the agenda had accompanying correspondence in the meeting packets. This information will be reviewed by members on their own.

**NEXT MEETING DATE: JUNE 10, 2020 @ 6:00 P.M.**

**ADJOURNMENT** – As there was no further business to be discussed, the meeting adjourned at 6:15 p.m., moved by Rudy Pollino, seconded by Russ Braun, motion carried.

