

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
AUGUST 8, 2018

Members Present: Russ Braun, Carole Harshbarger, Ken Huey, Michael Kamandulis, and John (Pat) Minard. Shawn Zimmerman, Wastewater Treatment Plant Operator and Juli A. H. Schlimm, Authority Clerk were also present.

Visitors were: Greg and Pete Bauer.

Russ Braun, Vice Chairman, Called the meeting to order as Chairman Jerry Zimmerman was on an ambulance transport. The Pledge to the Flag followed.

The Meeting Minutes of 7/11/18 were approved as written and previously distributed as moved by Mike Kamandulis, seconded by John (Pat) Minard, motion carried.

Greg Bauer was attending to further discuss the proposed sewer line extension on Chicken Hill.

Tom Holleran, CSI, CCCA, Wastewater Project Manager of HRG Engineering, was contacted via conference call. HRG has provided a review letter to the Authority on the Bauer Project.

**Greg Bauer** explained to the board they have asked Curry and Associates to move the proposed sewer line on their plan from the eastern side of the road to the western side to avoid the water line. The manhole that they would be connecting to is on the west side. The extension would be an extension of the line with two (2) manholes up to the David Carter property. They would be installing a six inch (6") line with cleanouts and connecting across the road below the manhole. Greg Bauer said he and his wife will be bearing the cost of the sewer extension, the manholes and the laterals. Their intension is to turn the line over immediately to the Authority. There will also be a wye added for the adjoining Yeager property and one other wye on another lot that they own and may utilize in the future. Mr. Bauer has concerns that Jamie Yeager has a failing on-lot system. Mr. Bauer had testing done on what has been draining onto his property. In distance the Yeager residence is one hundred and six feet (106') away from the intended sewer line. Mr. Bauer has made Mr. Yeager aware he is installing the sewer line. He has not discussed his failing system other than telling him there is sewage leaking onto his property. Mr. Yeager denied it. Mr. Bauer then had it tested. Mr. Bauer feels it is up to the Township to enforce their sewer regulations not him. There is a gas line on the west side of the road but it sets back into the properties. Carole added, if they are within the Township road right-of-way Mr. Bauer would need permission from the Township. The construction is being planned for spring. Russ asked if Mr. Bauer has talked to the Township regarding the Yeager problem?. Mr. Bauer wanted to install the line and have the Authority address that Yeager is within the required distance for connecting. They will be neighbors so he thought this best in handling the situation. Russ asked if Greg had an opportunity to look at the HRG review letter.

Juli said she had just received the letter via email tonight. It is addressed to the Authority. Mr. Bauer asked if he could have a copy. There was additional conversation that a lateral wye connection is proposed @ Station 1+16. This would serve any future structures on CJB Holdings (Tax Parcel # 03-20-104-9911). The lateral would not be extended at this time. A wye and a plug will be provided instead of the proposed cleanout on the plan. It was also noted that at the time of connection to this parcel, the cleanout should then be installed just inside of the parcel property line.

Juli told Mr. Bauer it is standard operating procedure that when an extension is done the Authority's solicitor prepare the Developer's Agreement. The cost is his as the developer.

Mr. Bauer didn't agree that the Yeager problem should be incorporated into the Developer Agreement as he is running the sewer line and asking the Authority to take it over. What happens with Yeager is up to the Authority to enforce. Mr. Bauer doesn't want the legal expense of including Yeager. He felt that should be addressed separately. Mr. Bauer does not want the Yeager problem included in his agreement. Mr. Bauer said he will not bear the cost of cutting across the road the second time to serve Mr. Yeager. He thinks this is up to the Authority or the Township to get involved. Russ said since this may take some time to address he agrees the wye should be put in but not the clean out. Mr. Bauer didn't like the way that item # 2 was worded within the HRG letter. Mr. Bauer mentioned it would be in the best interest of Mr. Yeager to approach his contractor for pricing at the time the line is installed. It may be more affordable by doing so.

Shawn asked if the Authority regs state that we have to go across the road making it accessible for Yeager to be able to tap on? Carole asked if Shawn meant the crossing? Juli said this was done within sewer projects but it may not apply to this. Russ agreed this occurs when the Authority is doing the line. In this situation it is being installed privately. That's the difference.

Russ asked if Mr. Yeager is aware that he may have to tie into this line? Mr. Bauer said he didn't talk to him about it. Mr. Yeager knows the line is being run but doesn't know the extent of the details. Russ said after the Bauer Plan is approved by the Authority he needs to be informed by us that he will be require to connect. Members said he is within the required area to connect. It was mentioned properties within the Rebco line area were not compelled to be connected since there were no malfunctioning systems noted, when inspected.

Tom Holleran recommended within his review letter, that a revised plan with the changes be submitted by Curry and Associates to include a revised date.

At this point in the meeting the Authority members had a conference call with Tom Holleran of HRG Engineering. The Bauer Plan was further discussed regarding paragraph two. Russ told Tom, Mr. Bauer and the board felt the Yeager connection should be handled separately from

the Developer's Agreement. Russ said the Township Ordinance already covers the Yeager situation.

The next topic of discussion within the telephone conference call was the **Rebco Project**. Ken Huey told Tom Holleran that Steve Halmi of Deiss and Halmi Engineer's did get back to him. They did some calculations. Mr. Halmi recommended that Rebco and McDermott Welding could both turn their pumps on at once. This would flush the two inch (2") line. This could just be done for several minutes. He suggested to flush the three inch (3") line the tap near McDermott's could be used. They would need at least fifty (50) gallons per minute at eighty (80) PSI or less. This flushing velocity would be required. This could be achieved with fire equipment. Tom will discuss this with them and report back to Ken and the Authority. Ken provided Tom with D & H's contact number.

Tom Holleran told members he has discussed the proposal for the **Homestead Lift Station** with both Chad and Shawn. They are in agreement with how to handle this. Evan Newcomer who was present at our meeting last month, has prepared a "draft" proposal and budget on the project. Tom will be reviewing this information and will have it to the Authority before our next meeting. It can be discussed at our next meeting.

Russ asked if our solicitor will be preparing the Developer Agreement between the Authority and Greg Bauer? Juli said at this point the only thing Jim has is the original plan that she mailed to him last week. The change of using two (2) wyes instead of the cap and clean out is to be submitted to the Authority as a revision. Juli said the plan will be discussed by the solicitor with Tom Holleran of HRG, collaborating on the agreement contents. The cost of the agreement has always been paid by the person developing. The minutes will reflect that the portion specific to Yeager will be omitted from the agreement. This issue will be handled separately. John (Pat) Minard moved to accept the plan contingent upon receipt of the revision, noting the change of two (2) wyes being used instead of a cap and clean out, seconded by Michael Kamandulis, motion carried. The solicitor is to be copied with the revision. Greg Bauer asked if Tom Holleran will get back to Curry and Associates to request this modification be done? Mr. Bauer asked if he should call Curry and indicate the requested change. Juli said it cannot hurt for both parties to interject this change is to be made. This way everyone is on the same page. Russ said does the plan need to be changed for this minor revision? Mr. Bauer elaborated on how expensive the plans are to have them done. Russ said if the change is noted within the minutes and can be written on the plans maybe it is just less work.

Russ asked Juli to send a letter to Jamie Yeager giving him written notice of the sewer line extension. Reference the ordinance regarding them being required to connect to the sewer line so they are aware of it. Mr. Bauer requested a copy of the letter.

It was discussed that if the news isn't well received, the Township be notified to have their enforcement person involved.

Greg Bauer questioned the time line involved with the Developer's Agreement? Russ said the information will be provided to our solicitor. The plan will be reviewed and discussed by Solicitor Devittorio with Tom Holleran of HRG Engineering. An agreement will be created between Mr. Bauer and the Authority if the line is built to our specifications and inspected it will be taken over by FTSA. The agreement is then recorded. Mr. Bauer said he will be obtaining price quotes from contractors. Russ mentioned that the line when installed must be inspected by FTSA before it is covered. Mr. Bauer asks if he bonds the contractor? He was told most of them we are familiar with carry their own insurance coverages. The contractor provides their coverage to the Authority. Contractor selection was also discussed.

Analytical Testing Reports were presented for review. The June Discharge Monitoring Report was also presented. No sludge was hauled during July due to the rainfall. The carport was just recently installed so this will help the situation. Test results are also sent to HRG for Tom's review.

The **Wehler Sewer Extension** was discussed. The state approval was granted. HRG reviewed the sewer plan on the Authority's behalf and commented. Russ shared with members that the Township Planning Commission had concern over the proposed lot development. The sewer lay out was then changed as well. The plans were viewed as satisfactory by HRG compliant for the public sewer requirements within our regs. Juli said Curry and Associates told her the only sewer changes were for two (2) tap locations not the sewer line alignment. Juli asked Curry to provide us with a description and schematic on the change for tonight. We haven't received it yet. The Planning Commission had concerns on the lay out of the lots with long private ownership instead of an actual right-of-way. Wehler's are now extending the road and changing the location of a couple sewer taps, per Russ. The Planning Commission will review the changes again next week. Russ said the DEP approval is saying you have ample capacity for these additional lots. They are proposing seven (7) lots. Some of the lots are two (2) or three (3) acre lots. Others are just large parcels. The concern is with having extremely long laterals. The revision will be reviewed upon receipt.

Mike Kamandulis asked if Mr. Yeager, impacted by the **Greg Bauer Sewer Extension** would have to connect if there was no problem with his on-lot system? Juli said he is within the required tapping distance. Mike said he wondered based upon what was done during the Rebco project? Juli did tell Mike and the board that all other properties situated in that vicinity are connected to the existing public line. Mr. Yeager is the only one that currently isn't connected because he had been outside the distance of connecting until this line extension. If his on-lot problem can be proven he doesn't have a reason not to connect.

There was nothing further with the **Ray Krise Project**.

There was nothing further with the **P & P Real Estate Holdings (Quality 1<sup>st</sup> Machining) Project**.

A Sheriff Sale letter regarding the **Larry Swanson Estate @ 407 Main Street** was sent to the Sheriff's Department with the updated amount owed on the lien the Authority had previously filed. Six hundred fifty-two dollars and ten cents (\$652.10) is due to the Authority. The sale is to be held on 8/16/18.

**Dynamic Machines @ 1237 Million Dollar Highway** – There is nothing further on this @ this time. Shawn had stopped out to talk with someone but the only people there were contractors working on the building. A follow up will be done at a later date.

A request was made by the **Kersey Eagle's Club # 727**. They currently are carrying a credit on their sewer account of two hundred eighty three dollars (-\$283). They are asking for a reimbursement. They are planning to shut off the water and are selling the building. The reimbursement will be based upon the actual shut off date. We haven't been informed yet on who is purchasing it.

A letter was received from St. Mary's Insurance regarding Cyber Attacks Liability Insurance. The coverage they are offering starts at a cost of an additional one thousand dollars (\$1,000). The board didn't feel this was needed. Members questioned if the Township was purchasing any.

The **Bills were approved for Payment and Paid** with Check # 2286 to Check #2319 in the amount of forty four thousand one hundred sixty five dollars and thirty seven cents (\$44,165.37) of which five hundred and seven dollars (\$507.00) are reimbursable expenses, as moved by Ken Huey, seconded by John (Pat) Minard, motion carried.

Monthly employee overtime hours were presented.

The July Fee Statement for the solicitor was received on 8/1/18. The monthly cost to the Authority this month was thirty four dollars and twenty-cents (\$34.20). A credit balance of two thousand two hundred twenty eight dollar and forty-four cents (-\$2,228.44) remains.

The status of past due sewer account delinquencies was discussed. The Bills-In-Arrears Report was incomplete as the due date for this billing cycle only fell today.

**THE NEXT MEETING DATE WILL BE WEDNESDAY, SEPTEMBER 12, 2018 @ 6:00 P.M.**

As there was no other business to be discussed the meeting adjourned @ 6:54 p.m. as moved by Carole Harshbarger, seconded by Michael Kamandulis, motion carried.

