

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES  
AUGUST 9, 2017 @ 6:00 P.M.

Members Present: Carole Harshbarger, Russ Braun, Rudy Pollino and Jerry Zimmerman, Jr.

Others Present: Juli A. H. Schlimm, Authority Clerk. Chad Shields, Wastewater Treatment Plant Lead Operator. There were no visitors attending.

The Meeting was called to order by Vice-Chairman Jerry Zimmerman, Jr. followed by the Pledge to the Flag.

A copy of an email was received from the Township on 8/10/17. The email was sent to the Township Supervisors from Cheryl Ruffner resigning as Chairperson. Members questioned if she had resigned as the Chair or from the Authority? Jerry indicated it was both.

Russ Braun made the motion that Jerry Zimmerman, Jr. be the Authority's Chairman, seconded by Rudy Pollino, motion carried.

Carole Harshbarger moved that Russ Braun be Vice Chairman, motion was seconded by Rudy Pollino, motion carried.

Jerry Zimmerman motioned for Carole Harshbarger to serve as Authority Secretary, Russ Braun seconded the motion, motion carried.

Member Rudy Pollino remains as the Authority Treasurer.

Members mentioned the Supervisors do the appointing of new members to fill this vacancy.

The 7/12/17 meeting minutes were approved as written and were previously distributed as moved by Rudy Pollino, seconded by Russ Braun, motion carried.

ASI Testing results were presented for review and the June Discharge Monitoring Report. HRG is copied with these.

First Chance grease trap installation status was again discussed. We have not been made aware of anything further on this. Members asked Chad to talk to owner Ray Krise, Jr. It was also mentioned that Juli could send him a reminder letter.

The Integrity Energy contract that was executed and returned to them @ 0.0539/kWh was discussed as being for a two (2) year period of time. The contract is actually for a two and a half year period or thirty one (31) months. This is to our benefit.

The Jerome Anders installation @ 223 Dagus Mines Road was discussed again. Per Chad he has a piece of schedule forty (SDR-40) running through the cement blocks to the trailer. It is

Jerome Anders Installation Continued:

secured by stones for support. Anders said he was just getting an idea of how it needs to be. It is stacked up on a wall of cinder blocks to insulate his line. On the other uphill side of the trailer a tree has fallen on it. It has been there for about two (2) months now. This situation is being watched.

Kristy Hanes garage installation @ 154 Laurel Lane was connected as of 7/16/17. There was discussion that she is using the garage as a detailing business. Russ asked if the garage is attached to the house? There is only a garage there is no house built on the lot at this time. She washes and cleans cars and will have water usage involved. There are many low usage businesses within our system that hardly use any water and still pay the minimum business rate of sixty four dollars (\$64) per EDU/monthly. Members discussed that she has a good business booking far in advance for appointments. Hanes will begin being billed at the non-residential business rate of one (1) EDU and as all others will be semi-annually re-evaluated on actual usage. The BILLS were approved for payment and paid with Check #1859 to #1890 in the amount of fifty thousand eighty two dollars and sixty two cents (\$50,082.62), as moved by Carole Harshbarger, seconded by Rudy Pollino, motion carried. Of the amount approved one thousand five hundred thirty one dollars and fifty three cents (\$1,531.53) is reimbursable from outside services for Rebco and Micale's.

Jerry asked Chad if they had ordered new truck tires yet? Chad said they did.

Our recent check received for the insurance claim on the generator was six thousand five hundred ten dollars and forty eight cents (\$6,510.48). We had been missing an invoice which we now received from Bridgeway Cummings. The total of all three (3) invoices are six thousand five hundred seventy eight dollars and forty seven cents (\$6,578.47).

Monthly overtime hours were presented. Cameron Uhl had thirteen (13) regular hours.

The solicitor's July Fee Statement was received in a memo dated 8/3/17. The credit balance has now been exceeded by twelve hundred fifty dollars (\$1,250) plus a new retainer of twenty five hundred (\$2,500) requested for a total amount due of three thousand seven hundred fifty dollars (\$3,750). Much of this expense has been reimbursed to the Authority by the Rebco or Micale Projects. July's hours were 11.6 for Rebco, 0.1 for Micale's and 0.7 hours for the Authority.

Account #4680 for Wayne Pichler has paid the past due amount in full in the amount of three hundred seventy three dollars and thirty cents (\$373.30) on 7/13/17. The Authority had taken action last month to file a lien against this property if it remained unpaid. The action was not necessary.

An update was given on delinquent accounts for the 6/24/17 and current 7/24/17 billing cycles. Twenty six (26) customers received delinquency letters six (6) of them were posted for water shut off. All were paid in full.

The Bills-In-Arrears Report for this month was incomplete as the due date only fell yesterday. Juli has to wait for any postmarked payments in the mail on or prior to the due date.

Letters were written to customers Dan Bundy account #2950 and Sandy Major account #2180 for bad checks. Both are now paid in full.

An in person complaint was made by customer Mike Johnston on 7/24/17 account #2619 who had received a delinquency letter. Mr. Johnston argued over the wording of our delinquency letter. A Payment History Summary was provided to him. The summary showed he had been delinquent for over a period of ninety (90) days. The delinquency has been paid in full. Carole added the collection for billing that this Authority has established years ago works! Many other Authorities have thousands of dollars in delinquencies.

Juli checked her voicemail to see if there was a message from Jason Fralick since he hadn't arrived. Jason had planned on attending. Jason was in route to the meeting but was stuck in traffic from an accident on I-80. The Authority then conferenced called Jason to discuss his Engineering Report for the evening which was emailed earlier in the day and was within each members meeting packet.

HRG had submitted a proposal for our NPDES renewal. The proposal is quoted @ four thousand dollars (\$4,000). The Authority was aware that this requirement was coming and has financially planned for it. The board can choose to act on this tonight or review the proposal and take action next month. The board choose to accept HRG's proposal for this work as moved by Rudy Pollino, seconded by Russ Braun, motion carried as there are time constraints on this. Additional testing will also be required as part of the submittal. The state reviews the submittal addressing any permit changes at that time. This is required every five (5) years. Chad said state fines are five hundred dollars (\$500) per day for non-compliance.

Micale's Centerville Phase II was discussed. Jason had discussed with their engineer the problems with their latest "As Built" submittal from their engineer Mr. Joseph Weinkauff. Mr. Weinkauff is to reformat the drawings, correct the scale and the Lee-Simpson title block was addressed. Mr. Weinkauff has been made aware of what needs to be corrected to move forward with this.

The Rebco Extension proposed deed of dedication and assignment of right-of-ways documents were provided via email to HRG on 7/25/17. The solicitor was notified that HRG had no additional comments or concerns related to these documents.

Correspondence was received by HRG from Rebco's Engineering firm Deiss & Halmi Engineering, Inc. to the PA DEP regarding the Post Construction Certification under the Water Quality Management Permit issued for the Rebco Project. HRG had no additional comments or concerns related to these documents. Cory Nesbitt also gave us paperwork for Rebco's NPDES permit for Jerry Zimmerman as chairman to sign in several places and to be done in front of Kathy Dowie witnessing his signature as it is required to be notarized. This can be done tomorrow and returned to Cory. This is for the transfer of the Water Quality Permit. Rebco submits this to the state.

Ken Huey as President of Rebco, Cory Nesbitt as Rebco's Plant Manager and Ken's sister Rhonda Bonfardin, Rebco's Secretary signed the required documents today in front of Kathy Dowie who notarized them.

Fox Township Sewer Authority took formal action by Resolution #2017-8-1 as prepared by Solicitor Jim Devittorio for the acceptance of the Rebco low-pressure sewer line, as moved by Russ Braun, seconded by Carole Harshbarger, motion carried.

The documents (deed of dedication and assignment of right-of-ways) were signed and will be returned to the solicitor for recording purposes. The Authority and Rebco will then be copied with the documents for our records.

The Delullo Project has been working on the demolition on their proposed carwash site. We have not received any updated plans. HRG's report notes if needed, to consider further action on a developer's agreement for this project.

There has been nothing further from Black Earth on their residential development.

HRG had presented a proposal this past October for the Authority to complete an engineering assessment of the system. This type of project would complement the GIS system map and could serve as an assessment management tool for future budget and planning considerations. No action was taken at this time.

The Next Meeting Date is scheduled for: **WEDNESDAY, SEPTEMBER 13, 2017 @ 6:00 P.M.**  
As there was no further business to be discussed the meeting adjourned @ 6:40 p.m., as moved by Russ Braun, seconded by Rudy Pollino, motion carried.

