

## **FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES**

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**MEMBERS PRESENT:** Russ Braun, Carole Harshbarger, Ken Huey, Michael Kamandulis, John (Pat) Minard and Rudy Pollino. **OTHERS PRESENT:** Shawn Zimmerman, Wastewater Treatment Plant Operator and Juli A. H. Schlimm, Authority Clerk. Tom Holleran of HRG Engineering.

There were no visitors in attendance.

Russ Braun, Vice-Chairman Called the meeting to order, followed by the Pledge to the Flag.

**THE MEETING MINUTES** of 01/08/20 were approved as written and previously distributed, as moved by Carole Harshbarger, seconded by Rudy Pollino, motion carried.

**HRG'S ENGINEERING REPORT** was presented by Tom Holleran. The operators have identified a correction to the **GIS MAPPING**, which will be completed with new maps provided at the March meeting.

**THE CHAPTER 94 REPORT** draft has been provided to the operators. The Operators and Chairman will be requested to review the report and it will be submitted to the Department of Environmental Protection.

**THE RAS PUMP STATION MIXER** equipment information has been received. It will be reviewed. A recommendation will be forwarded to the Operators for their consideration.

**ANALYTICAL TESTING RESULTS** were presented for review.

The **DISCHARGE MONITORING REPORT** for *December 2019* was fine.

**DRAGER** has installed the oxygen sensor and the panel. The work is complete. The invoices are to be approved with the bills for tonight.

**THE GREG BAUER DEVELOPERS AGREEMENT AND EXTENSION PLAN** have been recorded. The Bauer's were invoiced and have paid for the additional review charges.

**FUTURE DENTAL OFFICE** preliminary plans are underway. There is a tap on this property at this location. It is on the corner of the Million Dollar Highway and Homestead Road. Curry and Associates are working on the plans.

**ERIC CATALONE** has made a telephone inquiry concerning public service for the undeveloped property in Centerville. Mr. Catalone has indicated he may purchase thirty-seven acres from Tony Micale. He would only be developing it for himself and his children in the future. This would be the Elm Street area.

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**BILLS WERE APPROVED FOR PAYMENT** and paid with Check #2885 to #2917 in the amount of Fifty-five thousand four hundred ninety-eight dollars and twenty-nine cents (\$55,498.29). Four hundred eighty-two dollars (\$482.00) of this amount has been reimbursed. A motion to pay the bills was made by Rudy Pollino, seconded by John (Pat) Minard, motion carried.

**MONTHLY OVERTIME HOURS** were reviewed.

**SOLICITOR DEVITTORIO'S JANUARY FEE STATEMENT** shows a credit balance of two thousand one hundred forty-six dollars (\$-2,146.00). Hours attributed to the Bauer Project was 0.8 hours or one hundred thirty-two dollars (\$132.00) that has been reimbursed.

**THE M. HABERBERGER** property located at 107 Maple Street has remained outstanding. They have been turned over for water shut off action. A letter was written to them on 1/24/20 regarding shut off action and taking lien action against them for non-payment. They currently owe five hundred ninety-six dollars and seventy-six cents (\$596.76) through 2/15/20. It was moved by John (Pat) Minard, seconded by Rudy Pollino to file a lien against this property per Authority policy, motion carried.

**THE BILLS-IN-ARREARS REPORT** was provided and reviewed. Past arrears were also discussed. The John Meiser/Herbstritt's accounts and the Chris and Nikki Lion account have been paid.

**THE ABBOTT/MINNICK PROPERTY @ 318 Main Street** remains outstanding in the amount of three hundred thirty-five dollars and thirty-eight cents (\$335.38). They have been turned over for water shut off action to be taken.

**PA RURAL WATER ANNUAL CONFERENCE** information has been received and is in each member's meeting packet. Shawn will be attending. If any members are interested in attending please let Juli know prior to 3/11/20 for an early bird registration.

**ANNUAL ETHICS FORMS** have been distributed. Please complete and return these.

**THE NEXT MEETING DATE:** is set for Wednesday, March 11, 2020 @ 6:00 p.m.

**ADJOURNMENT** – As there was no other business to be discussed the meeting adjourned at 6:17 p.m., as moved by Michael Kamandulis, seconded by John (Pat) Minard, motion carried.