

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES

July 11, 2018 @ 6:00 P.M.

Members Present: Carole Harshbarger, Ken Huey, Michael Kamandulis, John (Paul) Minard, Rudy Pollino and Jerry Zimmerman, Jr. OTHERS PRESENT: Chad Shields, Lead Wastewater Treatment Plant Operator. Tom Holleran, Water and Wastewater Project Manager and Evan Newcomer, Engineer in Training, graduate of Drexel University. VISITOR in attendance was Brian Stockman, Daily Press News reporter.

The Meeting was called to order by Chairman Zimmerman followed by the Pledge to the Flag. The Meeting Minutes of 6/13/18 were approved as written and previously distributed as moved by John (Pat) Minard, seconded by Ken Huey, motion carried.

Tom told the board that Evan has done all the preliminary work on the Homestead Lift Station. This is all in regard to how it performs. Evan will be working under the direction of Ben Burns a Senior Engineer @ HRG. An actual proposal will be presented @ the August meeting. Currently only one (1) pump is working @ thirty eight (38) gals. per minute verses the two hundred (200) gallons it is designed for. Chad has done work looking at information on clean out fittings which will be added to the main line.

Authority members had a field trip to McDermott's Welding parking lot area @ 5:30 p.m. tonight. This was for the purpose of viewing and discussing the Rebco line. Members felt it needs to be determined who is to address the problems with the line. Tom suggested Rebco have someone model what needs to be addressed. Rudy stated he feels this needs to be acted on with the time of year it is. There was discussion on if Ken should go back to Deiss and Halmi or if HRG should be involved. Ken said he will discuss this with Cory Nesbitt, Rebco's Plant Manager and they will be in touch with Tom Holleran. Jerry suggested the board motion for Rebco to contact HRG Engineering so there isn't a delay that must wait for another month. Rudy Pollino moved to have Rebco contact HRG to proceed with this, the motion was seconded by John (Pat) Minard, motion carried. Member Mike Kamandulis mentioned the line had been designed to include Black Earth's future taps. Some of the issues with the line is less flow volume than originally designed for. Mike asked what can be done in the future to prevent this? It was designed for a functional pipe size per Tom. Juli commented that Black Earth wouldn't have received approval from DEP unless they were planned for. It is hard to predict when the lots will sale and how much additional flow is added at what point.

The Cellular Store review was provided to the Authority by HRG just after our June meeting. Their check was received for the additional EDU and re-inspection.

Just this week the Greg Bauer project proposed a new design for his line extension. This is being done by Curry and Associates and will be forwarded to HRG and the Authority. It will be moving to the opposite side of the road from what had been previously discussed. The reason for the change is to avoid an existing water line. Per Jerry if changed it would not impact the neighboring property. If this is the case the neighbor's problems then become an on lot issue.

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Analytical Testing Reports were presented for review. The May Discharge Monitoring Report was also presented. There was no sludge hauled in June.

Chad reported the carport will be installed next week. This again is to cover the sludge hopper to prevent it from getting wet. The company was given a percentage down when it was ordered. We've been told that because it is custom built they actually require twenty five percent (25%) down. The check was already cut for the remaining balance prior to this call. Chad is working with the company to see if this will be okay. Chad told them if it isn't okay we want a refund and we will cancel the whole order!

The Wehler Sewer Extension review letter was forwarded to Curry and Associates on 5/10/18. A capacity letter was provided to them on 7/6/18. Wehler's State module was also received on 7/6/18 and forwarded onto DEP. We haven't heard anything back yet.

A capacity letter was written on 6/14/18 for the Ray Krise, Jr. Trailer Court Project. We provided him with the Developer's Handbook and the State module information to Mr. Krise. We haven't received anything further.

A tap application was completed on 6/4/18 for P. & P Real Estate Holdings, (Lot #8) within the Foxhead Industrial Park. P & P will be renting their building to Quality 1st Machining. A letter was sent to P & P Real Estate 6/15/18 regarding their projected usage. A copy was included in each members meeting packet. We have since been contacted by Terry Hughes of W&W & Sons. We copied him with the Developer's Handbook section regarding manholes. This is so they can plan to install a sampling manhole. Mr. Hughes is preparing a plan.

We received correspondence from the Elk County Sheriff's Department regarding a Sheriff Sale scheduled on 8/16/18 for the Larry Swanson Estate property @ 407 Main Street. The Authority had filed a lien against this property on 1/18/18 in the amount of five hundred ninety four dollars and fifty cents (\$594.50). This amount was supplied to the Sheriff's Office but will be updated through Solicitor Devittorio a week prior to the sale.

Juli received a call today that a new business named Dynamic Machines of Troy, MI will be moving into the St. Marys Chrysler, Dodge, Jeep building @ 1237 Million Dollar Highway. The person that called said the actual new owner is Boran, PA, LLC. The operators were interested in knowing what type of business they are. Chad looking online thought it was a CNC sales and repairs business.

The **BILLS** were approved for *Payment and Paid with Check #2248 to Check #2285* in the amount of fifty two thousand eight hundred sixty six dollars and forty-five cents (\$52,866.45). As moved by Carole Harshbarger, seconded by John (Pat) Minard, motion carried.

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Employee overtime hours were presented for the month.

The June Fee Statement for the solicitor was received on 7/2/18. The Authority's cost for the month was one hundred dollars and eighty-cents (\$100.80). A credit balance remains of two thousand two hundred sixty dollars and sixty-four cents (\$2,264.64) remains.

Twenty one (21) delinquency letters were sent out on 6/15/18. Three thousand four hundred eighty two-dollars (\$3,482.00) was owed to the Authority. Nine hundred four dollars and fifty five-cents (\$904.55) remains owed. Four (4) accounts remain unpaid. Three (3) partial payments were received. Posting of properties will follow. They must be posted for ten (10) days prior to taking shut off action.

Members questioned the old carwash account known as #2035 being shut off. Juli explained that she was informed recently by St. Marys Water after getting called by the property owner that their meter had frozen and broke. The water was shut off in March. The amount on the account will be credited, adjusted and closed out.

One (1) unpaid account remains from the 5/24/18 billing cycle. The property was posted on 6/13/18 and a reminder letter was sent. Shut off action will now be taken. This property has been posted in the past but they have always paid in full in the past.

The Bills-In-Arrears Report as of 7/10/18 was reviewed.

Two (2) bad check letters were written to the following accounts: The Cindy Bizzak account #2537. The past due amount and extra charges were all paid in full. The Lorraine Pumphrey account #3190. A partial payment was made with a balance of sixty six dollars and nine-cents (\$66.09) is owed.

A letter was received from the PA Municipal Authorities Association regarding membership again. A copy of the letter is in members meeting packets. This can be read and reviewed for any discussion and future consideration.

Juli said it was mentioned last month that the 2017 Audit was completed. Everyone received a copy tonight. After reviewing the report if anyone has questions Mark Meholick offered to attend a meeting.

THE NEXT MEETING DATE WILL BE WEDNESDAY, AUGUST 8, 2018 @ 6:00 P.M.

As there was no other business to be discussed the meeting adjourned @ 6:45 p.m. as moved by Mike Kamandulis, seconded by Rudy Pollino, motion carried.

