

The regular monthly meeting of the Fox Township Board of Supervisors was held August 3, 2016 at 6:00 PM. Those present: Mike Keller, Dave Mattiuz and Randy Gradizzi, supervisors, Kathy Dowie, secretary-treasurer, Amy Cherry, newspaper reporter Don Ruffner, Cheryl Ruffner, JoAnn Grazioli, Steve Skrzypek, Robert Woelfel, Judy Woelfel and Jon Carr.

Chairman Keller called the meeting to order and began by acknowledging the visitors. There were no visitor comments.

A motion was made by Dave Mattiuz, seconded by Randy Gradizzi, to approve the minutes from the regular monthly meeting of July 6, 2016. Motion carried.

### **CORRESPONDENCE**

A list of recently approved Form U applications for disposal of materials at the Greentree Landfill was received and is available for review.

Landfill inspection reports dated 6/27 and 7/22 were received and are available for review.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve a request to have the Fox Township Fire Police assist at the Bennett's Valley Labor Day Parade. Motion carried.

Elk County Emergency Management requested that we appoint a representative to serve on the Hazard Mitigation Planning team. This team will update the current Hazard Mitigation Plan for Elk County. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to appoint Scott Surra to this committee. Motion carried.

### **UNFINISHED BUSINESS**

There was no unfinished business.

### **NEW BUSINESS**

A request was submitted to have a streetlight placed at the intersection of Oak Street and Rt. 948. It was noted that this is a bus stop. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this request and have a streetlight placed at the end of Oak Street. Motion carried.

Several employees would like to attend the Elk County Association of Township Officials Convention to be held on August 17<sup>th</sup>. Mike Keller made a motion that those attending be paid their full day's wages to attend and be reimbursed for their meal. The motion was seconded by Randy Gradizzi. During discussion, Dave Mattiuz asked if they were going to be paid for 8 hours when the convention is only noon to 4 PM. Keller responded yes. Motion carried with Keller and Gradizzi voting in favor. Dave Mattiuz was opposed. Mike Keller commented that they will be attending safety training that will reduce our insurance costs.

The Elk County Fair requested the use of the Township roller and loader during the week of the Fair. It will be operated by employee Kathy Dowie, as a volunteer. A motion was made by Dave Mattiuz, seconded by Mike Keller to approve this request. Motion carried.

Zito Media has notified us that the current franchise agreement will expire on July 6, 2019 and has requested to meet with the Board to discuss provisions of the renewal. The Supervisors will meet with Zito Media representatives at 5PM September 7<sup>th</sup>, before the next meeting, if they are available.

Black Earth, LP is proposing to subdivide 8 residential lots from a 57 acre parcel on Krise Road. The individual lots will be served by grinder pumps and a low pressure sewer line being constructed by REBCO. Township approval is

needed for the Planning Module to be submitted to DEP. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve Black Earth's planning module for extension of public sewage to these lots. Motion carried.

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve a fireworks permit for Karl Hupfer to display fireworks at the Elk County Fair on August 9<sup>th</sup>. Motion carried.

The Fox Township Planning Commission has reviewed the following subdivisions and recommended them for approval:

Doug Cheatle, Karen Nichol & David Geyer are subdividing their property located at the end of Arbutus Lane. Each parcel will be 0.6668 acres, served by public water and sewage. Access will be by way of a currently un-developed portion of Arbutus Lane. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this subdivision as submitted. Motion carried.

Donald and Judith Shrubbs are subdividing their property located along Gardner Hill Road. Lot 1 (10-acres) was a previous subdivision that was not filed in the courthouse. It contains an existing garage, owned by the Shrubbs' son, with on-lot sewage approved under the 10-acre exemption. Lot 2 (10 acres) contains an existing home served by on-lot sewage (permitted) and water. Lot 3 (14 acres) will be conveyed to the Shrubbs' daughter and will not be developed at this time. It does contain a dilapidated house that is not habitable. Lot 4 (19.74 acres) will remain in the ownership of the Shrubbs and is not being developed at this time. Form B Waivers have been submitted for Lots 3 & 4. The residual lot (10 acres) contains the Shrubbs' existing home, served by on-lot sewage. All lots are served by on-lot water sources. The existing driveways to these properties will be along a 50-foot right-of-way. A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve this subdivision as submitted. Motion carried.

The following applications have been submitted for use of Township facilities:

- ECC Soccer, Huey & Sinterfire fields for various dates in the fall for games & practice
- Jen Gardner, Aug. 13<sup>th</sup>, Community Park Pavilion, graduation party
- Rick Beimel, Aug. 14<sup>th</sup>, Main ST. Park, birthday party
- Rhonda Meyer, Aug. 14<sup>th</sup>, Community Park, birthday party

A motion was made by Randy Gradizzi, seconded by Dave Mattiuz to approve these requests. Motion carried.

**The following bills have been submitted for approval for payment:**

- From the General Fund, check #26285 thru check #26326 in the amount of \$30,305.95
- From the Landfill Fund, check #1751 thru check #1759 in the amount of \$102,125.50
- From the Toby Water account, check #906 thru check #913 in the amount of \$4,668.35
- From the State Fund, check #3155 in the amount of \$8,133.52
- For a TOTAL of \$145,233.32

A motion was made by Mike Keller, seconded by Dave Mattiuz to approve the bills as present. Motion carried with Keller and Mattiuz in favor. Randy Gradizzi was in favor of the motion but abstained from check #26289 and check #913 to St. Marys Water, as he sits on the Board, check # 26319 to himself and check #26324 to Walmart, his wife works there.

**OTHER BUSINESS**

Applications are available for the Fox Township/Greentree Landfill scholarships at the Township office or at foxtownship.com. Deadline to apply is August 19<sup>th</sup>.

Don Ruffner, chairman of the Rec. Board, reported that rubber surface on the playground is in need of repair but it will cost approximately \$40,000 to do it. The Rec. Board is exploring other options and will be putting this on the schedule for the spring. Ruffner also reported that Jacob Mosier approached the Rec. Board about doing an Eagle Scout project at that Community Park. Mosier plans on improving the area around the stage. He was supposed to

attend this meeting to present the project to the Supervisors but likely got the wrong time of the meeting. A motion was made by Mike Keller, seconded by Dave Mattiuz to approve this project, provided that the scout gets approvals from the Rec. Board prior to doing any work. Motion carried.

Randy Gradizzi reported that they will be seal coating Laurel Lane, Fern Lane and Cherry Road on August 8<sup>th</sup>. They will begin oiling the dirt roads on August 9<sup>th</sup>.

With no further business to discuss, a motion was made by Randy Gradizzi, seconded by Dave Mattiuz, to adjourn this meeting at 6:30 PM. Motion carried.

The next regular monthly meeting will be held September 7, 2016 at 6 PM at the Municipal building.