

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 11/13/24 – PAGE 1**

**MEMBERS PRESENT:** Russ Braun, Perry Casper, Jim Chorney, Ken Huey, John (Pat) Minard, Rudy Pollino and Jerry Zimmerman. **OTHERS PRESENT:** Shawn Zimmerman, Shane Buzard Plant Operators and Juli A. H. Schlimm, Authority Clerk. **VISITORS:** There were no visitors in attendance.

**CALLED TO ORDER** – by Chairman Jerry Zimmerman, followed by the Pledge to the Flag.

**2025 BUDGET MEETING** was held at 5:00 p.m. The current funds on hand and expenditures to date for 2024 were reviewed and discussed. The Board decided to operate for the upcoming year with no customer rate increases. There was no contribution made to the Future Capital or Truck funds for next year. It was discussed **Repairs & Maintenance** categories are always an unknown when budgeting for an aging system. It's hard to plan for. FTSA's 2025 Budget will be advertised as required and adopted next month. The monthly meeting immediately followed. The Authority members discussed the importance of trying to develop more public sewer line extensions within the Township. Lovers Lane, Hayes Road, Toby Valley were all mentioned.

**MINUTES:** The 10/09/24 minutes were approved as written and previously emailed to members, as moved by John (Pat) Minard and seconded by Perry Casper, seconded the motion, motion carried.

**HRG'S ENGINEERING REPORT** - There was no HRG Engineering Report as Dylan has been off work due to surgery. Garrett Stoy and Dylan have been in touch with Juli on project matters. [The Pontzer Pump Station was discussed. The bidding documents will be created for the December 11, 2024, meeting. Resolution No. 2024-11-1 was adopted that the Fox Township Sewer Authority would request a Statewide Local Share Assessment grant in the amount of \\$769,950.00 from the Commonwealth Financing Authority to be used for the Township Pump Station Replacement Project as moved by Russ Braun, seconded by Jim Chorney, all documents for the project will be executed by the Chairman Jerry Zimmerman and Secretary John \(Pat\) Minard, motion carried.](#)

**DISCHARGE MONITORING REPORT** - The September 2024 DMR was presented for review. There were 10.32 tons of sludge hauled for October 2024 from cleaning pump stations.

**BILLS TO BE APPROVED FOR PAYMENT AND PAID WITH CHECK #4862 TO CHECK #4892** in the amount of Sixty-one six thousand nine hundred ninety dollars and twenty-three cents (\$61,990.23) with two hundred six dollars (\$206) reimbursable for NOVEMBER 24 as moved by Russ Braun, seconded by Perry Casper, motion carried.

**UNFINISHED BUSINESS** – Shawn told members they had sent out the digester motor recently to Viking not PM Supply.

**OVERTIME HOURS** were presented for the past month.

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES -NOVEMBER 13, 2024 – PAGE 2**

**THE BILLS-IN-ARREARS REPORT** was presented. Two (2) water shut-off postings were done on 10/23/24. Twenty-five (25) delinquency letters were written to customers on 9/17/24. These were for the September billing cycle. One (1) account remains unpaid and one (1) partial payment that will be posted for shut-off action.

**NEXT MEETING DATE: Wednesday, December 11, 2024, at 6:00 p.m. ADJOURNMENT** – As there was no other business the meeting adjourned @ 6:02 p.m., as moved by John (Pat) Minard, seconded by Rudy Pollino, motion carried.