

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 03/13/24 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Ken Huey, Rudy Pollino and Jerry Zimmerman.

OTHERS PRESENT: Shane Buzard, Shawn Zimmerman, Operators, Dylan Cowell, HRG Engineering and Juli A. H. Schlimm, Authority Clerk. There were no visitors.

MINUTES – The 02/14/24 Meeting Minutes were approved as written and previously emailed to members, as moved by Russ Braun, seconded by Rudy Pollino, motion carried.

HRG'S ENGINEERING REPORT was presented by Dylan Cowell, Wastewater Staff Professional II. **CHAPTER 94** as prepared by HRG was provided to FTSA members & employees by email on 3/5/24 for their review. A final copy was presented tonight. It was moved by Rudy Pollino to accept it as presented and seconded by Perry Casper. Jerry Zimmerman signed the document as our chairman. It will be submitted to the state by HRG.

LSA GRANT APPLICATION – TOWNSHIP PUMP STATION application submittal was done for the Pump Station replacement on 11/30/23. A decision is expected to be made by July 2024 on this grant application.

PONTZER PUMP STATION FINAL DESIGN, BIDDING AND CONSTRUCTION ADMINISTRATION – The final design work will be completed by HRG by the beginning of June 2024. The grant expires 9/30/26. Bidding time will be further discussed next month.

NPDES PERMIT RENEWAL – HRG submitted to DEP on 12/29/23. Confirmation was received that it was submitted successfully. There were no questions from DEP on this to date.

SLUDGE – None was hauled for February 2024.

TRUCK – The truck was picked up and is in operation. Members saw it after the meeting.

OPERATOR REPORT – The operators informed members about a recent line leak and break at **MODERN INDUSTRIES** on 3/7/24 located in the Foxhead Industrial Park. A camera was brought into view the line. Modern was shut down until the line is fixed which is scheduled for tomorrow and will be inspected. Buerk's Septic Services were retained by Modern for clean up and to provide portable toilets.

WALMART contacted the office on 3/8/24. They were experiencing issues with their pump station that caused a back up in their line and manhole in the parking lot. It then flowed into their retention pond for their storm sewers. Walmart has a private company located in New York retained to do maintenance on the pump station. DEP was contacted concerning this matter. DEP was on-site today and recommends more routine maintenance with our supervision to be done to avoid future issues.

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BILLS TO BE PAID WERE APPROVED FOR PAYMENT WITH CHECK NUMBER 4622**

TO CHECK NUMBER 4646 in the amount of Forty-nine thousand two hundred sixty-six dollars and sixteen cents (\$49,266.16), of which three-thousand eight-hundred eighty-five dollars and sixty-eight cents (\$3,885.68) is reimbursable for a residential grinder pump as moved by Rudy Pollino and seconded by Perry Casper, motion carried.

QUAGLIANI - A letter was written to Mr. Quagliani the local barber concerning his rate reduction request. His request was denied as there are ten (10) business accounts that use the same amount of water that he does. The Authority is unable to afford to do so.

GREASE TRAPS – Jireh Lanes and Last Chance are still non-compliant with the business grease traps requests. These will be followed up on, now that the weather is improving.

OVERTIME HOURS were presented for the past month. Employee time sheets were also provided to members.

BILLS-IN-ARREARS REPORT as of 3/10/24 for the February billing cycle was presented. Eleven (11) delinquent letters were sent out on 2/20/24. Five (5) postings of property were done. Three (3) of these remain unpaid. St. Mary's Water will be notified for shut off action.

ACCOUNT 3405 a lien was filed by the solicitor, as requested in the amount of three hundred dollars and sixty-one cents (\$300.61) plus filing costs.

NEXT MEETING DATE: WEDNESDAY, APRIL 10, 2024 @ 6:00 P.M.

ADJOURNMENT – As there was no other business to be discussed, the meeting adjourned at 6:13 p.m. as moved by Rudy Pollino, seconded by Russ Braun, motion carried.