

FOX TOWNSHIP SEWER AUTHORITY MEETING AGENDA – 12/11/24 @ 6:00 P.M.
Meeting Called to Order & Pledge to the Flag.

1. Approval of the 11/13/24 minutes as emailed to members on 11/25/24.
2. HRG's Engineering Report – as of today. Project discussion.
3. UNFINISHED/NEW BUSINESS – TREATMENT PLANT:
 - A) 10/24 Discharge Monitoring Report– White Oak test results. ____ tons sludge hauled for Nov. 24.
4. BILLS TO BE APPROVED FOR PAYMENT See list: Check #4893 to #4920 in the amount of **\$50,012.34**, (\$61 reimbursable) for December 2024, expenses included engineering, payroll, taxes, monthly PennVEST loan, repairs, maintenance, equipment, supplies, testing and utilities.
5. UNFINISHED BUSINESS:
 - A) Approval of the 2025 Budget as advertised.
6. NEW BUSINESS:
 - A) 10/29/24 Letter from St. Mary's Insurance Agency RE: 2022 Pool year reimbursement in the amount of \$378.89 received from Selective Insurance on 11/18/24. New policies delivered 12/4/24.
 - B) Letter of 11/22/24 from Solicitor Brown to our auditors. Annual routine.
7. INFORMATIONAL ITEMS:
 - A) Overtime hours (Past month) Shawn @ 18.25 hours, Shane @ 10.5 hours, Juli @ 2.25 hr. Colten 3 regular hours. Time sheets in meeting packets.
 - B) BILLS-IN-ARREARS REPORT (to date) – this month for December billing fell due 12/9/24.
 - C) Fifteen (15) delinquent letters written to customers on 11/22, 2024 for November billing cycle. Status. Four (4) properties posted for non-payment on 11/22/24 from the prior cycle.

NEXT MEETING DATE: Wednesday, January 8, 2025 @ 6:00 p.m. Annual Reorganizational and Regular Monthly Meeting.