

## **FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 02/14/24 – PAGE 1**

**MEMBERS PRESENT:** Russ Braun, Jim Chorney, Ken Huey, Rudy Pollino and Jerry Zimmerman.

**OTHERS PRESENT:** Shane Buzard, Shawn Zimmerman, Operators, Dylan Cowell, HRG Engineering and Juli A. H. Schlimm, Authority Clerk. There were no visitors.

**MINUTES** – The 01/10/24 Meeting Minutes were approved as written and previously emailed to members, as moved by Rudy Pollino, seconded by Ken Huey, motion carried.

**HRG'S ENGINEERING REPORT** was presented by Dylan Cowell, Wastewater Staff Professional II. **CHAPTER 94** information has been requested by HRG from FTSA. This is updated data to complete the annual report. It is due to DEP by 3/31/24.

**LSA GRANT APPLICATION – TOWNSHIP PUMP STATION** application submittal was done for the Pump Station replacement on 11/30/23. A decision is expected to be made by July 2024 on this grant application.

**PONTZER PUMP STATION FINAL DESIGN, BIDDING AND CONSTRUCTION ADMINISTRATION** – HRG has prepared an engineering proposal for the final design, bidding, and construction administration of the Pontzer Pump Station Upgrade Project. The estimated fee for the proposal is \$51,600.00. the breakdown of services within this figure was provided. This project is being done with the CFA Small Water and Sewer Grant FTSA received in the amount of \$484,500.00. The grant allows ten percent of the monies to be spent for engineering. FTSA would be responsible for the balance of \$3,150.00. The proposal was accepted as moved by Rudy Pollino, seconded by Russ Braun, motion carried.

**NPDES PERMIT RENEWAL** – HRG submitted to DEP on 12/29/23. A confirmation was received that it was submitted successfully. There were no questions from DEP on this to date.

**JANUARY DISCHARGE MONITORING REPORT** – The January DMR was presented for review. **WHITE OAK TEST RESULTS** were also presented.

**TRUCK** – An update was given on the new truck purchase. The truck is at Utilitac since January.

**PRIVATE GRINDER PUMP REPLACEMENTS** were discussed. There has been a problem with availability through Trombold and E-1 so Shawn contacted P.M. Supply who can do a rebuild and turn things around sooner.

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 02/14/24 - PAGE 2**  
**BILLS TO BE PAID WERE APPROVED FOR PAYMENT WITH CHECK NUMBER 4583 TO CHECK NUMBER 4621** in the amount of sixty-one thousand nine hundred thirty-eight dollars and eighty cents (\$61,938.80), as moved by Rudy Pollino and seconded by Jim Chorney, motion carried.

**QUAGLIANI** - After our last meeting Juli called the city to ask if they gave any consideration of a discounted rate to small businesses. They do not. Members felt we cannot afford to do so either. There are ten (10) other small businesses in our system that use the same or less than he does.

**GREASE TRAPS** – Jireh Lanes and Last Chance are still non-compliant with the business grease traps requests.

**212 FAIRVIEW ROAD** – The property owners at this location are just outside our service area. They are interested in possibly connecting to our line. They are getting quotes on the installation.

**PA RURAL WATER ASSOCIATION CONFERENCE** will be held on 3/18 to 3/21/24 in State College. Shane is registered to attend. If anyone is interested in attending Juli can email the conference information to members.

**OVERTIME HOURS** were presented for the past month. Employee time sheets were also provided to members.

**JANUARY BILLING** – the January billing receipts were \$16,252.63 more than December's. It was noted that this is unusual.

**BILLS-IN-ARREARS REPORT** as of 2/8/24 for the January billing cycle was presented. Nineteen (19) delinquent letters were sent out on 1/16/24. Three (3) accounts were unpaid. Nine (9) postings of property were done. Two (2) of these remain unpaid. One of the two called to indicate they'll make a payment on 2/16/24.

**DELINQUENT ACCOUNT 3405** had their water shut off by St. Mary's Water on 10/31/23. We were only recently notified. An adjustment was made to the account through that date. The property appears to be vacant. Juli suggested filing a lien for the unpaid balance. Rudy Pollino moved to file a lien in the amount of three hundred dollars and sixty-one cents (\$300.61) plus filing costs, Russ Braun seconded the motion, which carried.

**ACCOUNT 4150** – A payment was received from the PA Homeowner's Assistance Fund (PAHAF) in the amount of five hundred eighty-seven dollars and ninety-nine cents (\$587.99).

**FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 02/14/24 - PAGE 3**

**NEXT MEETING DATE: WEDNESDAY, MARCH 13, 2024 @ 6:00 P.M.**

**ADJOURNMENT** – As there was no other business to be discussed, the meeting adjourned at 6:30 p.m. as moved by Rudy Pollino, seconded by Jim Chorney, motion carried.