

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 04/10/24 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney, Ken Huey, Pat Minard, Rudy Pollino and Jerry Zimmerman.

OTHERS PRESENT: Shane Buzard, Shawn Zimmerman, Operators, Dylan Cowell, HRG Engineering and Juli A. H. Schlimm, Authority Clerk. There were no visitors.

MINUTES – The 03/13/24 Meeting Minutes were approved as written and previously emailed to members, as moved by Russ Braun, seconded by Rudy Pollino, motion carried.

HRG'S ENGINEERING REPORT was presented by Dylan Cowell, Wastewater Staff Professional II. **CHAPTER 94** as prepared by HRG was provided to FTSA members & employees by email on 3/5/24 for their review.

LSA GRANT APPLICATION/TWP. PUMP STATION application submittal was done for the Pump Station replacement on 11/30/23. A decision is expected to be made by July 2024 on this grant application.

PONTZER PUMP STATION FINAL DESIGN, BIDDING & CONSTRUCTION ADMINISTRATION –

The final design work will be completed by HRG by the beginning of June 2024. The grant expires 9/30/26. Bidding time will be further discussed next month.

NPDES PERMIT RENEWAL – HRG submitted to DEP on 12/29/23. Confirmation was received that it was submitted successfully. There were no questions from DEP on this to date.

DICHARGE MONITORING REPORT & SLUDGE – The February 24 DMR was presented for review. There was no sludge hauled in March of 2024.

TRUCK – The 2013 pick-up truck will be posted on Municibid for sale. Bids will be reviewed at the May meeting. The cut off will be 5/8/24 @ 9:00 a.m.

OPERATOR REPORT – The operators informed members about a recent line leak and break at **MODERN INDUSTRIES** on 3/7/24 located in the Foxhead Industrial Park. Repair work was done with the operators present to oversee things. They were billed for our operator's time involved.

WALMART is to copy us with their on-going maintenance of their problematic pump station that caused a back-up in their line and manhole in their parking lot. The private company, **CITADEL SERVICES**, handling the maintenance has sent us documentation of the clean-up via email of 3/15/24. We are to be copied with their on-going routine maintenance reports.

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 4/10/24 – PAGE 2
BILLS TO BE PAID WERE APPROVED FOR PAYMENT WITH CHECK #4647 TO

CHECK #4677 in the amount of Sixty thousand eight-hundred ninety-one dollars and thirteen cents (\$60,891.13), of which sixty-one dollars (\$61) was reimbursable, as moved by Russ Braun and seconded by Ken Huey, motion carried.

AUTUMN COURT AIR TESTING – Is half done per Shawn and will be finished next week.

FIRST CHANCE GREASE TRAP recently was experiencing a problem. It obviously had not been cleaned as the board recommended. The operators contacted the owner on this.

GREASE TRAPS – Jireh Lanes and Last Chance are still non-compliant with the business grease traps requests. Follow-up letters are to be sent now that the weather is improving.

OVERTIME HOURS were presented for the past month. Employee time sheets will be included next month.

BILLS-IN-ARREARS REPORT as of 4/8/24 for the March billing cycle was presented. Thirty (30) delinquent letters were sent out on 3/18/24. Eight (8) remain unpaid. One (1) posting of property was done and remains outstanding. One (1) property owner with six (6) accounts owing us over three-thousand fifty-dollars (\$3,050) remains delinquent. The solicitor is to be contacted concerning this.

NEXT MEETING DATE: WEDNESDAY, MAY 8, 2024 @ 6:00 P.M.

ADJOURNMENT – As there was no other business to be discussed, the meeting adjourned at 6:25 p.m. as moved by Rudy Pollino, seconded by Russ Braun, motion carried.