

## **FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 5/8/24 – PAGE 1**

**MEMBERS PRESENT:** Perry Casper, Jim Chorney Ken Huey, John (Pat) Minard and Jerry Zimmerman.

**OTHERS PRESENT:** Shane Buzard, Shawn Zimmerman, Operators, Dylan Cowell of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

**VISITORS:** Anthony (Tony) Auman was recognized as first order of business. He informed members he has inherited eight (8) acres of land. An aunt of his is also inheriting four (4) neighboring acres. The property is located behind Get-Go. It runs behind Arbutus, Freedom and Fern Lanes. Cox Surveying of Lewis Run, PA is working for him to submit a Planning module to DEP. The maps for this area were viewed. Mr. Auman was given copies. There are only two (2) homes intended to be built on the acreage. A capacity letter was supplied by the Authority. Mr. Auman would be connecting to the Freedom Road line. Building may not happen for a few years. He just wanted to know if it would be possible to connect to the public line.

**MINUTES** – The 4/10/24 minutes were approved as written and previously emailed to members, as moved by Pat Minard, seconded by Jim Chorney, motion carried.

**HRG'S ENGINEERING REPORT** was presented by Dylan Cowell, Wastewater Staff Professional II. The status of **CHAPTER 94**, the **LSA GRANT APPLICATION** and the **NPDES PERMIT RENEWAL** have not changed.

**PONTZER PUMP STATION PROJECT** – HRG has completed a survey of the existing site and is developing the design drawings and specifications. The design documents will be completed by June 24. There was discussion on the timing of bidding out the work. The length of construction was discussed as anticipated to be several months in length. The consensus of the members was to put it out to bid in January 2025 for construction in the Spring of 2025. Questions about by-pass pumping were asked. Dylan stated that the by-pass pumping plan will be included within the specifications. There were also questions on the increased size of the station. It will be the same size as the original well done in 1984, with a larger pump.

**DISCHARGE MONITORING REPORT & SLUDGE** – The March 24 DMR was presented for review. There were twenty-five point twenty-nine (25.29) tons of sludge hauled in April.

**BILLS TO BE PAID WERE APPROVED AND PAID WITH CHECK #4678 TO #4713** in the amount of seventy-one thousand five hundred fifty-eight dollars and seventy cents (\$71,558.70) of which sixty-one dollars (\$61) was reimbursable, as moved by Ken Huey, seconded by Perry Casper, motion carried.

**GREASE TRAPS** – Reminder letters were sent to both Jireh Lanes and Last Chance Inn. This is the third notification letter they have received. They are the only two businesses left within our system that have not complied with our requirements. Last month there was discussion about having Solicitor Brown contact them. Solicitor Brown told Juli he would be glad to contact them. Members agreed the solicitor should do so as moved by Pat Minard, seconded by Perry Casper, motion carried.

**WALMART** – we have received an updated maintenance report on their lift station dated 4/23/24. This is through Citadel Services. Shawn had told their representative that if things are not maintained he will turn the situation over to the DEP.

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**MUNICIPAL BID** – Nine (9) truck bids were received. The highest bid did not reach the set limit. The bid was for nine thousand dollars (\$9,000). There was discussion on acceptance of this bid. The fuel gauge and sending unit doesn't work, it would take another eight hundred dollars (\$800) to fix it. Board members agreed, to accept the top offer of nine grand (\$9,000), as moved Ken Huey, seconded by Pat Minard, motion carried. The money will go back into our truck fund.

**PARIS UNIFORMS** – We read online but have not been notified in writing that Paris has been bought out by Cinta. We have a five (5) year contract that was signed last year with them.

**HIGHMARK** – Has notified us that the annual renewal increase for our vision coverage will be seven dollars and eight cents (\$7.08). This begins in July of this year. The increase was accepted as moved by Pat Minard, seconded by Jim Chorney, motion carried.

**OVERTIME HOURS** – were presented for the past month. Employee time sheets were also included.

**BILLS IN ARREARS REPORT** was incomplete as the due date falls on 5/9/24. Twenty-five (25) delinquent water shut-off letters were written on 4/16/24. Eight (8) remain unpaid. Two (2) partial payments have been made. Our largest delinquency by the owner of six (6) accounts was paid in full in the amount of three thousand seventy dollars and seventy-five cents (\$3,070.75). Water shut-off action was routinely taken on unpaid accounts. All water has been restored at this time.

**NEXT MEETING DATE IS: JUNE 12, 2024 @ 6:00 P.M.** There will be no July meeting. The August meeting will be held at the Wastewater Treatment Plant at 5:30 p.m., followed by the regular monthly meeting at the Township Building at 6:00 p.m.

**ADJOURNMENT** – As there was no other business to be discussed, the meeting adjourned at 6:34 p.m., as moved by Perry Casper, seconded by Pat Minard, motion carried.