

FOX TOWNSHIP SEWER AUTHORITY MEETING AGENDA – 3/12/25 @ 6:00 P.M.  
Meeting Called to Order & Pledge to the Flag. Visitors: Barb Feidler, Elk Co. Real Estate.

1. Approval of the 1/08/25 minutes as emailed to members on 1/16/25.
2. HRG's Engineering Report – as of today. Project business, etc.
3. UNFINISHED/NEW BUSINESS – TREATMENT PLANT:
  - A) 12/24 & 01/25 Discharge Monitoring Reports– White Oak test results. 0 tons sludge hauled for Jan. & February 25.
  - B) Walmart maintenance report received 2/10/25.
  - C) Last Chance Inn tap reinstallation done. Separate tap paid for on 1/31/25.
4. BILLS TO BE APPROVED FOR PAYMENT See list: Check #4947 to #4984 in the amount of **\$86,245.66**, (\$61 reimbursable) for February 25 and Check #4985 to #5009 in the amount of **\$49,748.98** expenses included engineering for project, payroll, taxes, monthly PennVEST loan, repairs, maintenance, equipment, supplies, testing and utilities.
5. UNFINISHED BUSINESS:
  - A)
6. NEW BUSINESS:
  - A) PA Rural Water Annual Conference 03/24-27/2025. Full conference \$395, single day \$199 for members. Shane will be attending.
  - B) Contacted by Adam Vollmer of Elk County Riders regarding parking on FTSA land for summer race event.
7. INFORMATIONAL ITEMS:
  - A) Overtime hours (Past 2 months) Shawn @ 38.75 hours, Shane @ 48 hours, Juli @ 2.75 hr. Colten 0 regular hours. Time sheets in meeting packets.
  - B) BILLS-IN-ARREARS REPORT- March billing due date **3/11/25**. Only fell due yesterday. No report this month.

31 delinquent letters written to customers on 1/15/25 for January billing  
13 delinquent letters written to customers on 2/25/25 for February billing.  
Status. Four (4) unpaid. Eight (8) Postings done on 3/3/25. Five (5) unpaid to date. Consideration of liens to be filed or water shut off in near future for accounts: 2190, 2191, 2192 (\$1,734.94) & 2553 (\$697.59)?  
C) 1/17/25 Kayleen Herbstritt @ Halliburton contacted the office asking for our 2025 rates. Comparing our rates to Kane rates.

NEXT MEETING DATE: **Wednesday, April 9, 2025 @ 6:00 p.m. ADJOURN!**

