

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 8/14/24 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney Ken Huey, John (Pat) Minard and Rudy Pollino.

OTHERS PRESENT: Shane Buzard, Shawn Zimmerman, Operators. Dylan Cowell, HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

VISITORS – There were no visitors.

MINUTES – The 6/12/24 minutes were approved as written and previously emailed to members, as moved by Rudy Pollino, seconded by Pat Minard, motion carried.

CALLED TO ORDER – by Vice-Chairman Russ Braun, followed by the Pledge to the Flag.

HRG'S ENGINEERING REPORT was presented by Dylan Cowell, Wastewater Staff Professional II, of HRG. The **CHAPTER 94**, and **NPDES PERMIT RENEWAL** status have not changed. **2023 LSA GRANT APPLICATION** remains the same as well. **2024 LSA GRANT APPLICATION** is due by 11/30/24. The Project eligibility requirements are the same as 2023's for the Township Pump Station grant application. There was conversation that some grants allow Smith & Loveless to be specified since that is the only manufactured items we have throughout our system. Others may not and we may have to allow others to bid.

The **PONTZER PROJECT** schedule remains the same as outlined in the information presented last month and remains unchanged. Members agreed, they are satisfied with this bid date.

DISCHARGE MONITORING & SLUDGE REPORTS - The May 24 DMR was presented for review. There was 26.46 tons of sludge hauled in June and 24.47 tons hauled in July 2024.

"As Build" plans were received from Ryan Vollmer for **AUTUMN AND CAITLYN COURTS** on 8/9/24.

BILLS TO BE PAID WERE APPROVED AND PAID WITH CHECK #4745 TO CHECK #4778 in the amount of Seventy-thousand two hundred forty-seven dollars and seventy-two cents (\$70,247.72) with one hundred eleven dollars (\$111) reimbursable for **JULY 24**. **CHECK #4779 TO CHECK #4811** in the amount of Fifty-Eight Thousand eight hundred eighty-six dollars and seventy-three cents (\$58,886.73) with sixty-one dollars (\$61) reimbursable for **AUGUST 24**, as moved by Ken Huey, seconded by Rudy Pollino, motion carried. The financial information was previously provided to the board via email for their review.

GREASE TRAPS – Shawn reported that he hasn't been notified by either Brandon Smith for **JIREH LANES** or Ray Krise concerning the **LAST CHANCE INN** and the status of their required grease trap installation. Members asked that the solicitor contact them about compliance.

WALMART – Continues to routinely send their monthly maintenance reports concerning their lift station.

LIENS – in the amount of One-thousand seventy-two dollars and eighteen cents (\$1,072.18) was received for the property sale of 181 Dagus Mines Road, Dagus Mines, PA. The Authority had previously

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LIENS CONTINUED:

filed three (3) separate liens against it. The new owners intend it to be rental property. There is no water service at this location yet.

WEIS TAP – Alan Weis filed an application for a sewer connection on Krise Road within the Busy Bee/Black Earth Subdivision. There was discussion with the operators that they had informed Mr. Weis that there are only two local contractors that have the equipment to make the connection to the pressurized line. They are Auman Brothers or Ryan Vollmer local excavators. It is Weis's responsibility to retain the contractor to make the connection. He has been asked to inform the Authority prior to so that it can be scheduled. This way REBCO and McDermott's that are also served by that line will be able to plan accordingly.

REBCO/FTSA Agreement – There is a prior agreement between us that when a property owner connects to the sewer line, we would reimburse REBCO one thousand fifty-nine dollars (\$1,059) per EDU or one thousand six dollars and five cents (\$1,006.05) per EDU if an administrative fee is withheld. The amount will need to be discussed and decided upon. This is for REBCO's investment in the line until the date of 9/16/2026.

FTSA's FINANCIAL REPORT through 6/30/24 was shared with members.

OVERTIME HOURS were presented for the past two months.

INVESTING FUNDS was again discussed. **PLGIT TERM FUNDS** matured in the amount of One hundred twenty-eight thousand and seventeen dollars and sixty cents (\$128,017.60) and are currently in CNB. Members discussed local rates versus PLGIT's. FTSA's contribution to the Pontzer Pump Station Project will be around eighty-five thousand (\$85,000). Members agreed that a large portion of the funds should be reinvested short-term in the PLGIT liquid fund until they are needed. PLGIT's current rate was just over five percent (5.10%).

THE BILLS-IN-ARREARS REPORT was presented. Three (3) water shut-off postings were done on 7/19/24. Two of the three accounts were then paid. Shut-off action will be taken again account #2100. Twenty-five (25) delinquent letters were written to customers on 7/17/24 for the July billing cycle. Fourteen (14) of those remain unpaid. Two (2) were partially paid. Our largest delinquency is the local business owner who has six (6) accounts. The total he owes the Authority is two thousand three hundred twenty-six dollars and sixty cents (\$2,326.60). Members asked that the solicitor contact him again.

The **ANNUAL WASTEWATER PLANT TOUR** was held tonight just prior to our regular meeting.

NEXT MEETING DATE IS: WEDNESDAY, SEPTEMBER 11, 2024 @ 6:00 P.M.

ADJOURNMENT – As there was no additional business to be discussed, the meeting adjourned.