

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 6/12/24 – PAGE 1

MEMBERS PRESENT: Russ Braun, Perry Casper, Jim Chorney Ken Huey, John (Pat) Minard, Rudy Pollino and Jerry Zimmerman.

OTHERS PRESENT: Shane Buzard, Shawn Zimmerman, Operators, Dylan Cowell of HRG Engineering and Juli A. H. Schlimm, Authority Clerk.

VISITORS: There were no visitors present.

MINUTES – The 5/8/24 minutes were approved as written and previously emailed to members, as moved by Russ Braun, seconded by Pat Minard, motion carried.

HRG’S ENGINEERING REPORT was presented by Dylan Cowell, Wastewater Staff Professional II. The status of **CHAPTER 94**, the **LSA GRANT APPLICATION** and the **NPDES PERMIT RENEWAL** have not changed.

PONTZER PUMP STATION PROJECT – HRG has completed a survey of the existing site and is developing the design drawings and specifications. The QA/QC Presentation Review for the project was presented as part of the report. Design drawings were provided for the board to review.

NPDES – There was nothing else new on the submittal to the state on 12/29/23.

DISCHARGE MONITORING REPORT & SLUDGE – The April 24 DMR was presented for review. There were twelve point seventy-four (12.74) tons of sludge hauled in May.

BILLS TO BE PAID WERE APPROVED AND PAID WITH CHECK #4713 TO #4744 in the amount of sixty-eight thousand two hundred four dollars and sixty-five cents (\$68,204.65) of which sixty-one dollars (\$61) was reimbursable, as moved by Rudy Pollino, seconded by Russ Braun, motion carried.

GREASE TRAPS – There was no new information at this time.

WALMART – we have received an updated maintenance report on their lift station dated 5/23/24. This is through Citadel Services.

MUNICIPAL BID – The pick-up was sold to the highest bidder for nine thousand dollars (\$9,000). The money was deposited into our truck fund.

NOBLE ENVIRONMENTAL LETTER – dated 6/1/24 was received regarding the annual requirement to resample/retest/recertify our sludge wastestream for disposal. We are required to do testing every other year. This year it is only a letter that is required indicating our wastestream has not changed. Next year we will budget accordingly for the additional testing costs.

OVERTIME HOURS were presented for the past month. Employee time sheets were also included.

FOX TOWNSHIP SEWER AUTHORITY MEETING MINUTES – 6/12/24 – PAGE 2

THE BILLS IN ARREARS REPORT was presented. Eight (8) water shut-off postings were done on 5/15/24. Water shut-off action was taken for one (1) account on 6/3/24. Eleven (11) delinquent accounts were written letters on May 17, 2024. Two (2) remain unpaid with two (2) partial payments received. Three (3) accounts will be posted for shut-off for this billing cycle. Nineteen (19) delinquent letters will be sent out this week for the June billing cycle.

NEXT MEETING DATE IS: AUGUST 14, 2024 @ 6:00 P.M. There will be no July meeting. The August meeting will be held at the Wastewater Treatment Plant at 5:00 p.m., for our annual tour, followed by the regular monthly meeting at the Township Building at 6:00 p.m.

ADJOURNMENT – As there was no other business to be discussed, the meeting adjourned at 6:34 p.m., as moved by Pat Minard, seconded by Jim Chorney, motion carried.